

**AGENDA**  
**CITY OF LARAMIE, WYOMING**  
**CITY COUNCIL REGULAR MEETING**  
**CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE**  
**TUESDAY, SEPTEMBER 7, 2021, 6:30 PM**  
(VIA ZOOM MEETING)

City Council Meetings are open to the public. Council Chambers seating is unavailable at this time due to social distancing. We encourage the use of the following tools to participate: watch live meetings on YouTube Live Feed ([www.youtube.com/cityoflaramie/live](http://www.youtube.com/cityoflaramie/live)), Cable Channel 191, or Zoom Webinar- Meeting ID: 858 7483 1907 Passcode: 947680 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting can be provided via Zoom meeting. Public comments may also be submitted via email: [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Please email: [clerk@cityoflaramie.org](mailto:clerk@cityoflaramie.org) to request to make public comment during speaking time by no later than 3:00 pm on the day the meeting is to occur. Position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/85874831907?pwd=dEhBRnNWMHBzODVtbmJmNjlUVThWQT09>

- 1. CALL TO ORDER**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**  
(Limit of 3 minutes per speaker.)
- 5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

## **6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

### **6.A. PROCLAMATIONS & PRESENTATIONS**

#### **6.A.i. PROCLAMATION: City of Laramie Arbor Day Celebration**

Documents:

[Proclamation 2021 \(38th\) Arbor Day Celebration.tf.pdf](#)

### **6.B. PUBLIC HEARING**

### **6.C. ANNOUNCEMENTS**

## **7. Disclosures by City Council Members**

## **8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## **9. CONSENT AGENDA**

### **9.A. MINUTES: City Council Meeting Minutes from August 24 and August 17, 2021**

#### **Action:**

that Council approve the Minutes of the following City Council meetings: the Special Meeting of August 24, 2021 and the Regular Meeting of August 17, 2021, and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[Minutes SM 8-24-21.pdf](#)

[Minutes 8-17-21.pdf](#)

### **9.B. CEMETERY DEEDS: Cemetery Deeds for August 16-31, 2021**

#### **Action:**

that the Cemetery Deeds for August 16-31, 2021 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

**9.C. VOUCHERS: August 2021**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of September. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**[Brown, COO]**

**9.D. CONTRACT: Consideration of award of contract between the City of Laramie, Wyoming, and Steiner Thuesen PLLC, Billings, Montana for the design of a columbarium system to be placed within the Greenhill Cemetery.**

**Action:**

that Council approve the contract between the City of Laramie, Wyoming, and Steiner Thuesen PLLC, Billings, Montana for the design of a Columbarium system to be placed within Greenhill Cemetery and authorize the City Manager and City Clerk to sign.

**[Feezer, ACM/Hunter, Parks]**

Documents:

[Columbarium Design cover sheet.pdf](#)  
[final Contract Greenhill Cemetery Design Services.pdf](#)

**9.E. MOU: Memorandum of Understanding between the City of Laramie and Bittersweet Group, LLC regarding Development at 2000 S 15th Street**

**Action:**

to approve the Memorandum of Understanding between the City of Laramie and Bittersweet Group, LLC regarding Development at 2000 S 15<sup>th</sup> Street, Authorizing the Mayor and Clerk to sign.

**[Teini, Planning Manager]**

Documents:

[City Council Cover Sheet 9.7.2021.pdf](#)  
[Executed MOU w Attachments.pdf](#)

**9.F. RESOLUTION: Resolution 2021-60, appointing one member to the Planning Commission/Board of Adjustment/Board of Appeals/Solar Board of Review for the City of Laramie, Wyoming.**

**Action:**

to approve City Council Resolution 2021-60 appointing one member, Micah Richardson, to the Planning Commission/Board of Adjustment/Board of Appeals/Solar Board of Review for the City of Laramie, Wyoming, and authorize the Mayor and Clerk to sign the Resolution.

**[Teini, Planning Manager]**

Documents:

[CC Cover Sheet 09.07.2021.pdf](#)

[PC Appt. Resolution 09.07.2021.pdf](#)

**9.G. LICENSE: New Vehicle for Hire License for Poke Ride, LLC dba Poke Ride**

**Action:**

That Council approve the New Vehicle for Hire License to Poke Ride, LLC dba Poke Ride (Owner: Jared Kasemodel and Jordan Kelley), for the period of September 8, 2021 to December 31, 2021.

**[Bartholomew, CC]**

Documents:

[Cover Sheet TaxiLicNEW-Poke Ride 9-7-21.pdf](#)

[Poke Ride app 8-31-21.pdf](#)

**9.H. LEASE: Surface Lease to the State of Wyoming Board of Land Commissioners on the Monolith Ranch**

**Action:**

I move to approve the Surface Lessee Notification and Comment Form as the City is the surface lessee to the State of Wyoming Board of Land Commissioners under lease no. GRZ-1-8298 on the Monolith Ranch allowing a Carbon Power and Light distribution power line across said State lease and authorize the Mayor and Clerk to Sign.

**[Jordan, CM]**

Documents:

[CPL Cover Sheet 09.07.21.pdf](#)

[Surface Lessee Form.pdf](#)

[Ease.E-468 ROW Carbon Power Monolith Ranch 7-20-21.pdf](#)

**9.I. LICENSE: Temporary Use of Retail Liquor License No. #4 Hensley Property Holdings LLC dba Roxie's on Grand on September 11, 2021 at 27 Thunder Ridge Road in Albany County, WY.**

**Action:**

That City Council approve temporary use of City of Laramie Liquor License #4 Hensley Property Holdings LLC dba Roxie's on Grand on September 11,

2021 at 27 Thunder Ridge Road in Albany County, WY, for use at Gopher Gold & Whiskey/ Wine Tasting Fundraiser from 11:00 am to 12:00 am.  
**[Bartholomew, CC]**

Documents:

[Cover Sheet, temp use in Albany County Roxies 9-7-21.pdf](#)  
[Roxies catering request 9-7-21.pdf](#)

**9.J. SCHEDULE MEETINGS:**

that the following meeting be scheduled:

- a. September 14, 2021, 6:00 pm – WORK SESSION: Trailer and RV Regulations for Parking on Streets
- b. September 28, 2021, 6:00 pm – WORK SESSION: ARE (Alliance for Renewable Energy) Presentation
- c. September 28, 2021, 6:00 pm – WORK SESSION: AEM Phase 2- Telephone Canyon Project
- d. October 12, 2021, 6:00 pm – WORK SESSION: UW President University Update
- e. October 12, 2021, 6:00 pm – WORK SESSION: ASUW President Student Update
- f. November 9, 2021, 6:00 pm – WORK SESSION: Water and Sewer Cost of Service and Proposed Rates for FY22 & FY23

**10. REGULAR AGENDA**

- 11. Memorandum of Understanding Between the County of Albany, Wyoming, and the City of Laramie, Wyoming for Collaborative and Coordinated Growth Management Through Establishment of a Joint Growth Area Agreement**  
**[Jordan, CM]**

Documents:

[CoverMOUGrowthArea2021.pdf](#)  
[Growth Area - MOU090121.pdf](#)

**12. Public Comments**

(Please observe the time limit of three (3) minutes per speaker.)

**13. Consideration of future Council work session topics**

Documents:

[Future Work Session Topics 9-7-2021.pdf](#)  
[Upcoming Meetings 9-7-21.pdf](#)

**14. Adjournment**