

AGENDA

CITY OF LARAMIE, WYOMING

CITY COUNCIL SPECIAL MEETING & WORK SESSION

(VIA ZOOM MEETING)

CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE
WEDNESDAY, AUGUST 10, 2022, 6:00 PM

CANCELED ON TUESDAY, AUGUST 9, 2022, AND
RESCHEDULED TO WEDNESDAY, AUGUST 10, 2022, 6:00 PM
DUE TO UNEXPECTED POWER OUTAGE

City Council Meetings are open to the public. Council Chambers seating is unavailable at this time due to social distancing. We encourage the use of the following tools to participate: watch live meetings on YouTube Live Feed (www.youtube.com/cityoflaramie/live), Cable Channel 191, or Zoom Webinar- Meeting ID: 819 0400 3031 Passcode: 203424 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting can be provided via Zoom meeting. Public comments may also be submitted via email: council@cityoflaramie.org. Please email: clerk@cityoflaramie.org to request to make public comment during speaking time by no later than 3:00 pm on the day the meeting is to occur. Position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/81904003031?pwd=aDJydENOZVZLV2hEckdqYVcwbVlzQT09>

1. SPECIAL MEETING

Documents:

1.A. CALL TO ORDER

1.B. Roll Call

1.C. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)
(Limit of 3 minutes per speaker.)

**1.D. Consideration of Resolution 2022-50 and the associated Certification Statement, authorizing the submission of a Health and Human Services (HHS) Capital Construction ARPA Grant application to the State Loan and Investment Board on behalf of the governing body for the Fire Station 1 Dormitory Improvement Project
[Feezer, ACM]**

Documents:

[HHS Capital Construction ARPA Grants.Fire 1 Dormitory Cover Sheet.pdf](#)
[Resolution 2022-50. HHS Application.City of Laramie.FS1 Dorm Remodel.pdf](#)
[Certification Statement Resolution 2022-50. HHS Application.City of Laramie.FS1 Dorm Remodel.pdf](#)

1.E. Adjourn the Special Meeting and Convene the Work Session

2. WORK SESSION

2.A. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)
(Limited to three (3) minutes per speaker.)

**2.B. WORK SESSION: LPD Annual Report & Details
[Jordan, CM; Police Chief Stalder]**

Documents:

[ANNUAL REPORT WORK SESSION COVER AUG 22.pdf](#)
[ANNUAL REPORT PRESENTATION AUG 22.pdf](#)

2.B.i. Public Comments

(Please observe the time limit of three (3) minutes per speaker.)

2.C. City Council Updates/Council Comments

2.D. Agenda Review

Documents:

[Aug 17 2022 Draft 1.pdf](#)

NOTICE OF CHANGE IN DATE FOR CITY COUNCIL SPECIAL MEETING AND WORK SESSION DUE TO POWER OUTAGE

NOTICE IS HEREBY GIVEN that a change in date of the Special Meeting and Work Session of the Laramie City Council for Tuesday, August 9, 2022, will be held on **Wednesday, August 10, 2022, 6:00 p.m., via Zoom meeting** due to an unexpected power outage. Agenda and meeting information can be found at www.cityoflaramie.org/agendacenter. Contact the City Clerk's Office for more information at 307-721-5220 or via email at clerk@cityoflaramie.org. The agenda will include the following:

Special Meeting:

1. Consideration of Resolution 2022-50 and the Associated Certification Statement, Authorizing the Submission of a Health and Human Services (HHS) Capital Construction ARPA Grant Application to the State Loan and Investment Board on behalf of the Governing Body for the Fire Station 1 Dormitory Improvement Project

Work Session:

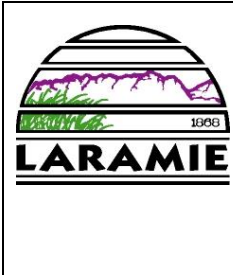
1. LPD Annual Report and Details

/s/ Paul Weaver, Mayor

Attest:/s/Nancy Bartholomew, City Clerk

Advertised: August 9, 2022, emailed to Laramie Boomerang, Media Contacts Group, posted on Facebook, and www.cityoflaramie.org.

####



Agenda Item: Resolution

Title: Consideration of Resolution 2022-50 and the associated Certification Statement, authorizing the submission of a Health and Human Services (HHS) Capital Construction ARPA Grant application to the State Loan and Investment Board on behalf of the governing body for the Fire Station 1 Dormitory Improvement Project.

Recommended Council MOTION:

I move that City Council approve Resolution 2022-50 and the associated Certification Statement, authorizing the submission of a Health and Human Services (HHS) Capital Construction ARPA Grant application to the State Loan and Investment Board on behalf of the governing body for the Fire Station 1 Dormitory Improvement Project and authorize the Mayor and Clerk to sign.

Administrative or Policy Goal:

To access federally available funds improving the working conditions of the first responders that provide the only paramedic service to Laramie, Wyoming and Albany County.

Background:

The Laramie Fire Department has been authorized \$150,000 to provide for the Fire Station 1 Dormitory Improvement Project. This project includes creating full separation of sleeping rooms, installing readily cleanable surfaces and improving HVAC functionality to help reduce the impacts of public health emergencies.

With recent increases in the cost of goods and labor to complete capital projects staff believe that the amount budgeted is less than what will be needed to complete the Fire Station 1 Dormitory Improvement Project.

The State of Wyoming has released an application for Health and Human Services (HHS) Capital Construction ARPA Grants. Staff believe the Fire Station 1 Dormitory Improvement project fits the requirements of this grant.

Legal/Statutory Authority:

N/A

Budget/Fiscal Information:

REVENUE

Source	Amount	Type
Fees/Charges for Service		
Grants for Projects	\$250,000.00	HHS Capital Construction ARPA Grant
Loans on Project		
Other	\$250,000.00	City of Laramie General Fund Revenue
Total	\$500,000.00	

EXPENSE

Proposed Project Cost.

Project Budget	Amount	Funds
Project Cost	\$500,000.00	Estimated
Loans on Project		
Grants for Project	\$250,000.00	HHS Capital Construction ARPA Grant
Other/Outside Projects		
City's Amount	\$250,000.00	\$150,000 Budgeted/\$100,000 Future Budget Amendment
Contingency 0%	\$0.00	
Total Amount	\$500,000.00	

Amount spent to date (approved and adopted by Council)

Budget	Amount	Funds
Total Budget Allocation	\$150,000.00	
Less Amount Spent to Date	\$0.00	
Remainder of Budget	\$150,000.00	

Proposed Cost (Approval of this item authorizes preparation of a budget revision for the proposed amount)

Expenditures	Amount	Fund
Proposed Expenditure	\$500,000.00	
Current Budget	\$150,000.00	
Additional Amount Requested	\$350,000.00	HHS Capital Constructiton ARPA Grant/Budget Amend
Total Proposed Budget	\$500,000.00	

Responsible Staff:

Janine Jordan, City Manager - jjordan@cityoflaramie.org, 307.721.5226

Todd Feezer, Assistant City Manager - tfeezer@cityoflaramie.org, 307.721.5304

Dan Johnson, Fire Chief - djohnson@cityoflaramie.org, 307.721.5302

Attachments:

Resolution 2022-50. HHS Application.City of Laramie.FS1 Dorm Remodel

Certification Statement Resolution 2022-50. HHS Application.City of Laramie.FS1 Dorm Remodel

Entitled: A RESOLUTION AUTHORIZING SUBMISSION OF AN ARPA HEALTH AND HUMAN SERVICES GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY FOR THE

City of Laramie

FOR THE PURPOSE OF:

Fire Station 1 - Dormitory Improvement Project. The Laramie Fire Department provides the only Emergency Medical and Paramedic Service available to the residents of Laramie and Albany County, Wyoming. This renovation will strengthen the local healthcare system by improving working conditions for first responders to minimize infectious disease transmission. Working/housing areas will be fitted with easily cleanable surfaces and enhanced ventilation. Keeping first responders healthy helps preserve the capacity of the emergency medical service to ensure it can meet the medical and health needs of residents and visitors.

(State Purpose of Project)

WITNESSETH

WHEREAS, the Governing Body for the City of Laramie

desires to participate in the HEALTH AND HUMAN SERVICES CAPITAL CONSTRUCTION ARPA GRANTS program to assist in financing this request; and

WHEREAS, the Governing Body of the City of Laramie

recognizes the need for the request; and

WHEREAS, the Health and Human Services Capital Construction ARPA Grant program requires that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

WHEREAS, if any of the disbursed grant funds are later deemed to not comply with the SLIB criteria or the criteria of the American Rescue Plan Act (ARPA), the grant applicant agrees to repay the ineligible grant funds within 15 days of such finding to the Office of State Lands and Investments.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE

City of Laramie

that a grant application in the amount of **\$250,000.00**

(Amount being requested)

be submitted to the State Loan and Investment Board for consideration at the next Board meeting after application processing to assist in funding the

Laramie Fire Station 1 Dormitory Improvement Project

(Name of Funds Requested)

BE IT FURTHER RESOLVED, that

Janine Jordan - City Manager, Todd Feezer - Assistant City Manager and Dan Johnson, Fire Chief

(Name and Title of Person(s))

are hereby designated as the authorized representatives of the

City of Laramie

to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED THIS

9th day of **August** **2022**

(Date)

(Month)

(Year)

[Signature Line]

(Signature)

Mayor & President, City of Laramie, City Council

(Name and Title)

Attest:

[Signature Line]

(Signature)

City Clerk, City of Laramie

(Name and Title)

OFFICE OF STATE LANDS AND INVESTMENTS

ARPA Health and Human Services Grant Program

Certification Statement

WHEREAS, the Governing Body for the

City of Laramie

Hereby certifies that the funding being applied for under the HEALTH AND HUMAN SERVICES CAPITAL CONSTRUCTION ARPA GRANTS program will be used in accordance with all requirements and conditions of the ARPA, 2022 Wyo. Sess. Laws Ch. 50, and this Chapter. If it is determined that the funds were not used as intended, the recipient shall refund disbursed funds to the Office within fifteen (15) Business Day following notification

Furthermore, it is certified that I have read the information on evidence based interventions and project demographic distributions. If my project has either denooption, I have included the requirements and the dollar amount of the total project spending that is allocated towards evidence based interventions and/or project demographic distribution in the verbiage of the project descption.

BE IT FURTHER RESOLVED, that

Janine Jordan - City Manager, Todd Feezer - Assistant City Manager, Dan Johnson - Fire Chief

(Name and Title of Person(s))

are hereby designated as the authorized representatives of the Certification Statement

to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED THIS

9th

(Date)

day of

August

(Month)

2022

(Year)

(Signature)

Mayor & President, City of Laramie, City Council

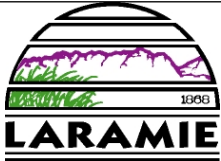
(Name and Title)

Attest:

(Signature)

City Clerk, City of Laramie

(Name and Title)



Agenda Item: Presentation
Title: Presentation on LPD Annual Report Status

Administrative or Policy Goal:

In 2020 after the PD Annual Report was published Council was informed that there would not be another annual report until 2022 as we were migrating to a new CAD and Records Management system and there would not be data accumulated until that time. We have encountered additional challenges in migrating our data into the new system. This work session is to update Council on the status of a new PD annual report.

Responsible Staff: Dale A. Stalder, 721.3552

Attachments: Locker Room Contract / Arete proposal / Arete fee proposal / Locker Room RFQ

_____ City Manager _____ City Attorney _____ **Police Department**

LARAMIE POLICE DEPARTMENT
ANNUAL REPORT

LPD ANNUAL REPORT

- <https://cityoflaramie.org/DocumentCenter/View/19513/2020-LPD-Annual-Report>
- The PD had done annual reports from 2015 until 2020.
- Early in 2020, we started a migration to a new CAD/RMS, which we went live with on 20 November 2020.
- We expected to convert the data from our legacy RMS in early 2021, which would have provided consistent data for a fiscal 2021 annual report. That data has yet to be converted, so we still have data in two RMS platforms, which is hindering our ability to do the 21 annual report.
 - We are close to doing the data conversion but don't have a date as of this time.

LPD ANNUAL REPORT

- In the 2020 report, we added:
 - Demographics for traffic stops
 - Broke out mental health calls for service and the outcomes of those calls
 - Conduct statistics

LPD ANNUAL REPORT

- Future annual reports will contain National Incident Based Reporting System (NIBRS) data
- We expect to be able to report more accurately the demographics of other calls for service
- We have created a “bias incident” call classification, which will allow us to report non-criminal bias incidents in addition to UCR qualified bias crimes

LPD ANNUAL REPORT

As we move forward, we would like to know what Council, and the public, would like to see in our annual report.

With that information, we can evaluate if we can pull that data from our new RMS.

LPD ANNUAL REPORT

QUESTIONS

DRAFT AGENDA ITEMS

August 17, 2022

1. AGENDA
2. Pledge of Allegiance
3. Roll Call
4. Public Comment on Non-Agenda Items
5. Consideration of Changes in Agenda and Setting the Agenda
6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS
 - 6.A. PROCLAMATIONS & PRESENTATIONS
 - 6.B. PUBLIC HEARING
 - 6.B.i. PUBLIC HEARING: New Restaurant Liquor License No. R70 for Bejo 2 Inc dba Bejo Dua located at 213 Grand Ave, Laramie, WY [Bartholomew, CC]
 - 6.C. ANNOUNCEMENTS
 - 6.C.i. Monthly Staff Recognition
7. Disclosures by City Council Members
8. Approval of Consent Agenda
9. CONSENT AGENDA
 - 9.A. MINUTES: City Council Meetings. [Bartholomew, CC]
 - 9.B. CEMETERY DEEDS: Cemetery Deeds for August 1-15, 2022. [Feezer, ACM]
 - 9.C. CONTRACT AMENDMENT: Amendment #1 to the Contract for the Municipal Operations Center – North Campus–Fencing Project [Webb, PW]
 - 9.D. MOU: Consideration to approve a Memorandum of Understanding between the City of Laramie and Albany County for the Operational Protocols Relative to the Laramie/ Albany County Records and Communication Center [Jordan, CM; Stalder, Police Chief]
 - 9.E. FINAL PLAT: Knife River Business Park Final Plat [Teini, Planning Manager]
 - 9.F. FINAL PLAT: Indian Heights 1st Addition Final Plat [Teini, Planning Manager]
 - 9.G. SCHEDULE MEETINGS:
 - 9.G.i. September 27, 2022, 6:00 pm – WORK SESSION: Progress Report on City’s Emission Reduction Plan
 - 9.G.ii. September 27, 2022, 6:00 pm – WORK SESSION: Storm Drainage: Level of Service Study & Options for the Future
 - 9.G.iii. October 11, 2022, 6:00 pm – WORK SESSION: Potential Zoning & Overlay Change: a) Downtown Commercial District Buffer Zone, and/or b) West Side Neighborhood Historical Overlay
 - 9.G.iv. November 9, 2022, 6:00 pm – WORK SESSION: Presentation of the Updated Casper Aquifer Protection Plan
10. REGULAR AGENDA

DRAFT AGENDA ITEMS

August 17, 2022

11. Recess the Regular Meeting to go into Executive Session Regarding Confidential Information WY § 16-4-405(a) (ix)
12. Reconvene the Regular Meeting
13. Award of Professional Services Agreement for the Street Networking Equipment [Webb, PW]
14. New Restaurant Liquor License No. R70 for Bejo 2 Inc dba Bejo Dua located at 213 Grand Ave, Laramie, WY [Bartholomew, CC]
15. Resolution 2022-51, Authorizing the Submittal of a Pre-Application and, if approved, Full Application to the Wyoming Office of Outdoor Recreation for a Wyoming Outdoor Recreation Grant in an amount not to exceed \$700,000 to Support the Construction of the Laramie Bike Park [Feezer, ACM]
16. Original Ordinance No. 2048, vacating approximately a 29,500 Square Foot area of Right-Of-Way on Lewis Street, between 14th Street and 15th Street. Second Reading. (Introduced by Pearce) [Teini, Planning Manager]
17. Public Comments on Non-Agenda Items.
18. Consideration of future Council Work Session topics.
19. Adjourn