

**AGENDA**  
**CITY OF LARAMIE, WYOMING**  
**CITY COUNCIL MEETING**  
**CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE**  
**JUNE 18, 2019 6:30 pm**

*City Council Meetings are open to the public. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.*

*Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 p.m., unless the majority of the City Council members present vote to extend the meeting.*

**1. AGENDA**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**5. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

**5.A. PROCLAMATIONS & PRESENTATIONS**

**5.A.i. PRESENTATION: CITIZEN RECOGNITION**  
**[Stalder, Police Chief]**

**5.A.ii. PROCLAMATION: Bike to Work Week**

Documents:

[Proclamation 2019 - Bike to work week.pdf](#)

**5.A.iii. PROCLAMATION: Proclaiming Lemonade Day**

Documents:

[Lemonade Day proclamation 6-18-19.pdf](#)

**5.A.iv. PROCLAMATION: National Mosquito Control Awareness Week**

Documents:

[2019 Mosquito Awareness Week Proclamation.pdf](#)

## **5.B. PUBLIC HEARING**

### **5.B.i. PUBLIC HEARING: New Restaurant Liquor License for Tacos El Jalisciense LLC [Bartholomew, CC]**

Documents:

[PH New-Rest-Tacos el Jalisciense 6-18-19.pdf](#)

### **5.B.ii. PUBLIC HEARING: New Special Malt Beverage Permit for Cowboy State Brewing LLC [Bartholomew, CC]**

Documents:

[PH New-Special- Cowboy State Brewing LLC 6-18-19.pdf](#)

### **5.B.iii. PUBLIC HEARING: New Special Malt Beverage Permit for Roxie's Catering LLC [Bartholomew, CC]**

Documents:

[PH New-Special- Roxies Catering LLC 6-18-19.pdf](#)

## **5.C. ANNOUNCEMENTS**

### **6. Disclosures by City Council Members**

### **7. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## **8. CONSENT AGENDA**

### **8.A. MINUTES: City Council Meetings**

#### **Action:**

that Council approve the Minutes of the City Council Special Meeting of May 28, 2019, Regular Meeting and Public Hearing of June 4, 2019, and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[Special Meeting 5-28-2019.pdf](#)

[Minutes 6-4-19.pdf](#)

[PH OO 1997 amending LMC to allow shipping containers 6-4-19.pdf](#)

**8.B. CEMETERY DEEDS: Cemetery Deeds for June 1-15, 2019**

**Action:**

that the Cemetery Deeds for June 1-15, 2019 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

**8.C. MINUTES: Traffic Commission Minutes from April 11, 2019 and May 9, 2019**

**Action:**

to acknowledge receipt of the Minutes from the Traffic Commission April 11, 2019 and May 9, 2019 regular meetings and place them on file for public inspection.

**[Webb, PW]**

Documents:

[Cover Sheet 04.11.19 and 05.09.19 TC Minutes.pdf](#)

[04.11.19 TC Minutes.pdf](#)

[05.09.19 TC Minutes.pdf](#)

**8.D. CALCUTTA: Notice of Calcutta at the Albany County Fairgrounds**

**Action:**

that City Council acknowledge receipt of the May 24, 2019 Notice of Calcutta Letter from the Albany County Fair Association to hold a Calcutta on Thursday, August 1, 2019, at approximately 6:00 p.m., in front of the grand stands at the Albany County Fairgrounds.

**[Bartholomew, CC]**

Documents:

[Agenda Cover Calcutta-Albany County Fair Pig 6-18-19.pdf](#)

[Al Co Fair Calcutta 6-18-19.pdf](#)

**8.E. RESOLUTION: Resolution 2019-49, allocating funds for completed work and amending Fiscal Year 2019 Budget for the City of Laramie**

**Action:**

to approve Resolution 2019-49, allocating funds for completed work in Fiscal Year 2019 and to reimburse the account from cash reserves for the Wastewater Treatment Plant Office Roof Replacement Project in the amount of \$27,989.00, and authorize the Mayor and Clerk to sign.

**[Webb, PW]**

Documents:

[Cover Sheet Resolution 2019-49.pdf](#)

[Resolution 2019-49.pdf](#)

**8.F. RESOLUTION: Resolution 2019-51, Designating Depositories of Public Funds**

**Action:**

Approve Resolution 2019-51 designating ANB Bank, Bank of the West, First Interstate Bank, First State Bank, US Bank, Wells Fargo, Western States Bank, and Wyoming Bank and Trust as depositories of Public

Funds for FY2019-2020, and authorize the Clerk and Mayor to sign.  
**[Brown, COO]**

Documents:

[Resolution 2019-51 Cover Sheet Depositories of Public Funds.pdf](#)  
[Resolution 2019-51-Depositories of Public Funds.pdf](#)  
[2019 DPF Bank Documents.pdf](#)

**8.G. RESOLUTION: Resolution 2019-52, Lease Purchase Agreement with U.S. Bancorp Government Leasing and Finance, Inc. for a Peterbilt 520/Labrie Solid Waste collection truck**

**Action:**

to approve Resolution 2019-52, to authorize the City of Laramie to lease with an option to purchase a Peterbilt 520/Labrie Solid Waste collection truck from U.S. Bancorp Government Leasing and Finance, Inc., and authorize the Mayor and City Clerk to sign.

**[Brown, COO]**

Documents:

[Labrie Cover Sheet.pdf](#)  
[Resolution 2019-52 Labrie.pdf](#)  
[US Bank Agreement for Council - Schedule 5.pdf](#)  
[4.30.13 US Bank Master Lease Agreement.pdf](#)  
[Unit 675.pdf](#)

**8.H. RESOLUTION: Resolution 2019-53, Lease Purchase Agreement with U.S. Bancorp Government Leasing and Finance, Inc. for a Peterbilt 520/Neway Solid Waste collection truck**

**Action:**

to approve Resolution 2019-53, to authorize the City of Laramie to lease with an option to purchase a Peterbilt 520/Neway Solid Waste collection truck from U.S. Bancorp Government Leasing and Finance, Inc., and authorize the Mayor and City Clerk to sign.

**[Brown, COO]**

Documents:

[Neway Cover Sheet.pdf](#)  
[Resolution 2019-53 Neway.pdf](#)  
[US Bank Agreement for Council - Schedule 4.pdf](#)  
[4.30.13 US Bank Master Lease Agreement.pdf](#)  
[Unit 669.pdf](#)

**8.I. Approval of Operational Agreement between the City of Laramie and Albany County Fire District No. 1**

**Action:**

That Council approves the Operational Agreement between the City of Laramie and Albany County Fire District No. 1 beginning July 1, 2019; in the amount of \$121,000.00 (one-hundred-twenty-one thousand dollars); and authorize the Mayor and City Clerk to sign.

**[Johnson, Fire Chief]**

Documents:

**8.J. CONTRACT: Change Order No. 2 to the Fire Training Center Meter Vault Installation**

**Action:**

to approve Change Order No. 2 totaling \$5,525.00 to the Construction Contract with Big Huhnks Excavation for added costs associated with additional fittings and associated work required to complete the Fire Training Center Meter Vault Installation project.

**[Webb, PW]**

Documents:

[Cover Sheet WTMMVR Change Order.pdf](#)  
[Big Huhnks contract signed.pdf](#)  
[WTMMVR\\_Change Order\\_02.pdf](#)

**8.K. PROMISSORY NOTE AMENDMENT: Non-Recourse Promissory Note for the Business Ready Community Loan from the Wyoming Business Council for the Bright Agrotech/Plenty project**

**Action:**

to approve Non-Recourse Promissory Note for the Business Ready Community Loan from the Wyoming Business Council for the Bright Agrotech/Plenty project, and authorize the Mayor and Clerk to sign.

**[Jordan, CM]**

Documents:

[Agenda Item ~ Bright Agro Non Recourse .pdf](#)  
[Non Recourse Promissory Note ~ Updated.pdf](#)

**8.L. Original Ordinance No. 1997, amending Chapter 15.10.030.E and 15.28.100.A.310 of the Laramie Municipal Code to allow for use of shipping containers within the City, separate from the temporary use requirements.**

Third and Final Reading. (Introduced by Shuster)

**Action:**

to approve Original Ordinance No. 1997, as recommended by the Planning Commission, on third and final reading, in accordance with findings of fact and conclusions of law; and noting a public hearing was held June 4, 2019, and authorize the Mayor and Clerk to sign the Ordinance.

**[Feezer, ACM]**

Documents:

[CC cover sheet 6.18.2019 3rd Reading.pdf](#)  
[Ord 1997 3rd reading.pdf](#)  
[TA-18-01 PC Staff Report Shipping Containers.pdf](#)

**9. REGULAR AGENDA**

**10. Professional Services Agreement with the Fourth Economy for the**

**preparation of an Economic Development Plan  
[Jordan, CM]**

Documents:

[Agenda Item ~ Fourth Economy PSA.pdf](#)  
[Professional Services Agreement.pdf](#)  
[Fourth Economy.pdf](#)

**11. Award Professional Services Agreement for Energy Efficiency Audits  
[Webb, PW]**

Documents:

[Coversheet Energy Efficiency Honeywell.pdf](#)  
[prof services agmt-Honeywell-June 2019.pdf](#)  
[Attachment A - Scope of Work. Honeywell.pdf](#)

**12. Award Professional Services Agreement for the B2 and Bill Nye Sanitary  
Sewer Design  
[Webb, PW]**

Documents:

[Cover Sheet WWB2SC.pdf](#)  
[WWB2SC\\_Professional Engineering Services Agreement.pdf](#)

**13. New Restaurant Liquor License for Tacos El Jalisciense LLC  
[Bartholomew, CC]**

Documents:

[Cover Sheet LLNew-Tacos El Jalisciense LLC R63 6-18-19.pdf](#)  
[R63 Tacos el Jalisciense LLC 5-21-19 Redacted.pdf](#)

**14. New Special Malt Beverage Permit for Cowboy State Brewing LLC  
[Bartholomew, CC]**

Documents:

[Cover Sheet LLNew-Cowboy State Brewing LLC 6-18-19.pdf](#)  
[Special-5 Cowboy State Brewing LLC 6-18-19 Redacted.pdf](#)

**15. New Special Malt Beverage Permit for Roxie's Catering LLC  
[Bartholomew, CC]**

Documents:

[Cover Sheet LLNew-Roxies Catering LLC 6-18-19.pdf](#)  
[Special-4 Roxies Catering LLC 6-18-19 Redacted.pdf](#)

**16. Original Ordinance 1999, Changing Chapter 6 of the LMC by changing  
sections 6.04.115, 6.06.040, 6.16.015, and 6.36.020, to add clarifying language  
concerning keeping livestock in the city limits, post-conviction penalties  
for vicious dog convictions, and procedures for reports of animal bites**

Introduction and First Reading  
**[Stalder, Chief of Police]**

Documents:

[TITLE VI REVISIONS COVER SHEET JUN 19.pdf](#)  
[Original Ordinance No 1999 First Reading Dog Bites 6-18-19.pdf](#)

**17. Resolution 2019-54, replacing the Council Liaison position on the Albany County Tourism Board.**  
**[Bartholomew, CC]**

Documents:

[AgendaCover Reso 2019, ACTB Council Liaison 6-18-19.pdf](#)  
[Reso 2019-54 Council Liaison ACTB 6-18-19.pdf](#)  
[Reso 2019-03 Boards\\_Commission Liaisons 1-2-19.pdf](#)

**18. Public Comments on Non-Agenda Items**

(Members of the public may address the City Council on items not on the printed Agenda. Please observe the time limit of five (5) minutes.)

**19. Consideration of future Council work session topics**

Documents:

[Future Work Session Topics 6-18-2019.pdf](#)  
[Upcoming Meetings 6-18-2019.pdf](#)

**20. Adjournment to Executive Session regarding Litigation WY § 16-4-405(a)(iii) and Confidential Information WY § 16-4-405(a)(ix).**