

AGENDA
CITY OF LARAMIE, WYOMING
CITY COUNCIL REGULAR MEETING
CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE
TUESDAY, JUNE 15, 2021, 6:30 PM
(VIA ZOOM MEETING)

City Council Meetings are open to the public. Council Chambers seating is unavailable at this time due to social distancing. We encourage the use of the following tools to participate: watch live meetings on YouTube Live Feed (www.youtube.com/cityoflaramie/live), Cable Channel 191, or Zoom Webinar- Meeting ID: 868 8722 3868 Passcode: 590187 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting can be provided via Zoom meeting. Public comments may also be submitted via email: council@cityoflaramie.org. Please email: clerk@cityoflaramie.org to request to make public comment during speaking time by no later than 3:00 pm on the day the meeting is to occur. Position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/86887223868?pwd=V1U0dnJQU0VMbHA4UnF6ZjNKNWk1UT09>

- 1. CALL TO ORDER**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**
(Limit of 3 minutes per speaker.)
- 5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY ____, seconded by ____, that the following changes to the Agenda be approved:

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted or changed.

5.A. Resolution 2021-48, setting the Liquor License Master Fee Schedule, with an effective date of July 1, 2021, as indicated in Attachment A. [Bartholomew, CC]

Documents:

[Cover Sheet Reso 2021-48 Liquor License Fee Schedule 6-15-21.pdf](#)
[Reso 2021-48 setting the liquor license master fee schedule 6-15-21.pdf](#)
[Reso 2021-48, Alcohol Fees - Attachment A.pdf](#)
[HB0013 Enrolled.pdf](#)
[HB00156 Winery Permits.pdf](#)

5.B. SDR, LLC Retail Liquor License No. 17, Request Access through Alley to their Parking Lot located at 1622 Grand Ave with Open Containers. [Bartholomew, CC]

Documents:

[Cover Sheet ODwyers Open Container Alley Access 6-15-21.pdf](#)
[ODwyers Open Cont Req.pdf](#)
[ODwyers map.pdf](#)

6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS

6.A. PROCLAMATIONS & PRESENTATIONS

6.A.i. PROCLAMATION: Bike to Work Week June 13-19

Documents:

[Proclamation 2021 - Bike to work week.pdf](#)

6.A.ii. PROCLAMATION: Mosquito Awareness Week

Documents:

[2021 Mosquito Awareness Week Proclamation.pdf](#)

6.B. PUBLIC HEARING

6.B.i. PUBLIC HEARING: New Restaurant Liquor License No. R66 for Night Heron Enterprises LLC dba Night Heron Book and Coffeehouse located at 107 E Ivinson Ave, Laramie, WY. [Bartholomew, CC]

Documents:

[PH Notice New Rest LL Night Heron Ent LLC 6-15-21.pdf](#)

6.C. ANNOUNCEMENTS

7. Disclosures by City Council Members

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY _____, seconded by _____, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

9. CONSENT AGENDA

9.A. **MINUTES: City Council Meeting Minutes from May 25, June 1, and June 8, 2021**

Action:

that Council approve the Minutes of the following City Council meetings: Special Meeting of May 25, 2021, Regular Meeting and Public Hearing of June 1, 2021, and the Public Hearing and Special Meeting of June 8, 2021 and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[Minutes SM 5-25-21.pdf](#)

[Minutes 6-1-21 .pdf](#)

[PH OO 2027 Amending 10.24.005 Conviction 6-1-21.pdf](#)

[PH OO 2028 Amending 5.08, 5.09, 12.60 Alcohol 6-1-21.pdf](#)

[PH Resolution 2021-40 Fiscal Year 2022 Budget Appropriations 6-8-21.pdf](#)

[Minutes SM 6-8-21.pdf](#)

9.B. **CEMETERY DEEDS: Cemetery Deeds for June 1-15, 2021**

Action:

that the Cemetery Deeds for June 1-15, 2021 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

[Feezer, ACM]

9.C. **LICENSE: Temporary use of Albany County Liquor License from Cavalryman Steakhouse for an event within city limits on June 24, 2021 from 4-11 pm for use at Alice Hardie Stevens Center for a member party**

Action:

That City Council approve temporary use of an Albany County Liquor License for Cavalryman Steakhouse, for an alcohol catering application/permit to locate their license within city limits for a member party located at Alice Hardie Stevens Center, 603 E University Avenue, Laramie, WY on June 24, 2021 from 4:00 pm to 11:00 pm.

[Bartholomew, CC]

Documents:

[Cover Sheet, temp use in city Cavalryman Steakhouse 6-15-21.pdf](#)

[Cavalryman Steakhouse app 6-15-2021.pdf](#)

9.D. LICENSE: Temporary use of City of Laramie Liquor License #23 Ranger Liquor Mart & Bar, LLC for an event within Albany County on June 26, 2021 from 4-9 pm for use at Vista de la Luna, 88 Monument Rd, Buford, WY for a Wedding Ceremony and Reception.

Action:

move to approve temporary use of City of Laramie Liquor License #23 Ranger Liquor Mart & Bar, LLC for an event within Albany County on June 26, 2021 from 4-9 pm for use at Vista de la Luna, 88 Monument Rd, Buford, WY for a Wedding Ceremony and Reception.

[Bartholomew, CC]

Documents:

[Cover Sheet, temp use in Albany County Ranger Liquor Mart 6-15-21.pdf](#)
[Catering Permit - Ranger Bar.pdf](#)

9.E. RESOLUTION: Resolution 2021-44, Authorizing a Lease Purchase Agreement with First State Bank of Cheyenne - Fleet Unit 303

Action:

to approve Resolution 2021-44, to authorize the City of Laramie to lease with an option to purchase a closed-circuit television inspection system with four-wheel drive box van from First State Bank, and authorize the Mayor and City Clerk to sign.

[Wade, ASDD]

Documents:

[Lease Cover Sheet - Unit 303.pdf](#)
[Lease Resolution 2021-44 Unit 303.pdf](#)
[Lease Agreement Unit 303.pdf](#)
[Bid Form Unit 303.pdf](#)

9.F. RESOLUTION: Resolution 2021-45, Authorizing a Lease Purchase Agreement with First State Bank of Cheyenne - Fleet Unit 601

Action:

to approve Resolution 2021-45, to authorize the City of Laramie to lease with an option to purchase a twenty-four (24) cubic yard heaped tractor-scraper from First State Bank, and authorize the Mayor and City Clerk to sign.

[Wade, ASDD]

Documents:

[Lease Cover Sheet - Unit 601.pdf](#)
[Lease Resolution 2021-45 Unit 601.pdf](#)
[Lease Agreement Unit 601.pdf](#)
[Bid Form Unit 601.pdf](#)

9.G. RESOLUTION: Resolution 2021-46, Authorizing a Lease Purchase Agreement with First State Bank of Cheyenne - Fleet Unit 961

Action:

To approve Resolution 2021-46, to authorize the City of Laramie to lease with an option to purchase a 2021 Toro Groundsmaster mower from First State Bank, and authorize the Mayor and City Clerk to sign.

[Wade, ASDD]

Documents:

[Lease Cover Sheet - Unit 961.pdf](#)
[Lease Resolution 2021-46 Unit 961.pdf](#)
[Lease Agreement Unit 961.pdf](#)
[Bid Form Unit 961.pdf](#)

9.H. MOU: Consideration of a Memorandum of Understanding between the City of Laramie, Wyoming and the University of Wyoming for the LaramieLink bus route operated by the University of Wyoming.

Action:

that the City Council approve the Memorandum of Understanding between the City of Laramie, Wyoming and the University of Wyoming for the LaramieLink bus route operated by the University of Wyoming and authorize the Mayor and Clerk to sign.

[Feezer, ACM]

Documents:

[Laramie Link Cover Sheet.pdf](#)
[University_of_Wyoming_Services_Contract_Signa.LaramieLink.pdf](#)

9.I. RESOLUTION: Resolution 2021-42, Designating Depositories of Public Funds

Action:

to approve Resolution 2021-42, designating ANB Bank, Bank of the West, First Interstate Bank, First State Bank, US Bank, Wells Fargo, Western States Bank, and Wyoming Bank and Trust as depositories of Public Funds for FY 2022, and authorize the Clerk and Mayor to sign.

[Wade, ASDD]

Documents:

[2021 Cover Sheet Depositories of Public Funds.pdf](#)
[Resolution 2021-42 Depositories of Public Funds.pdf](#)
[Application Materials - Public Funds Depositories.pdf](#)

9.J. RESOLUTION: Reimbursement Resolution 2021-43, to Pay for Equipment Expenditures and Seek Reimbursement from Tax Exempt Lease Proceeds

Action:

to approve Resolution 2021-43, authorizing the City of Laramie, Wyoming to enact a Reimbursement Resolution to pay for equipment expenditures and seek reimbursement from proceeds of one or more tax exempt leases for fiscal year 2022, and authorize the Mayor and City Clerk to sign.

[Wade, ASDD]

Documents:

[Cover Sheet Lease Reimb Resol.pdf](#)
[Reimbursement Resolution 2021-43.pdf](#)

9.K. RESOLUTION: Concurrence with Albany County Resolution 2021-21, Appointing One Member to the Laramie Regional Airport Joint Powers Board.

Action:

move to approve concurrence with Albany County Resolution 2021-21 appointing Tracy Fletcher to the remainder of a term expiring on December 31, 2022 on the Laramie Regional Airport Board and authorize the Mayor and City Clerk to sign.

[Bartholomew, CC; Southard, CA]

Documents:

[Cover Sheet Al Co Reso 2021-21 Appt One Member to LRAB 6-15-21.pdf](#)
[Resolution 2021-21 Resolution Appointing Tracy Fletcher to Airport Board.pdf](#)

9.L. ORDINANCE: Original Ordinance No. 2027, Amending, in part, Section 10.24.005 of the Municipal Code Related to the Definition of 'Conviction.'

Third and Final Reading. (Introduced by Gabriel)

Action:

move to approve on third and final reading the Original Ordinance No. 2027, Amending, in part, Section 10.24.005 of the Municipal Code related to the definition of 'conviction', and authorize the Mayor and Clerk to sign.

[Southard, CA]

Documents:

[Council - Cover - Definition of Conviction Third and Final.pdf](#)
[Council - Amending Definition of Conviction_.pdf](#)

9.M. ORDINANCE: Original Ordinance No. 2028, Amending Laramie Municipal Code 5.08, 5.09, 12.60 Related to Alcoholic Beverages.

Third and Final Reading. (Introduced by O'Doherty)

Action:

move to approve Original Ordinance No. 2028, amending Laramie Municipal Code Sections 5.08, 5.09, and 12.60 related to alcoholic beverages on third and final reading, and authorize the Mayor and City Clerk to sign.

[Bartholomew, CC]

Documents:

[Cover Sheet OO2028 LMC5.008,5.09,12.60 Liquor Laws 6-15-21.pdf](#)
[OO2028 Liquor Laws 6-15-21.pdf](#)
[2021 Liquor License Changes Clerks Divsion.pdf](#)
[HB0013 Enrolled.pdf](#)
[HB00156 Winery Permits.pdf](#)
[Explanation_Highlights for HB0013.pdf](#)
[Liquor Law Changes 2021.pdf](#)

10. REGULAR AGENDA

**11. New Special Malt Beverage Permit No. Special-6 Cowboy State Brewing LLC located at War Memorial Stadium excluding the Wildcatter
[Bartholomew, CC]**

Documents:

Cover Sheet LLNew-Cowboy State Brewing LLC 6-15-21.pdf
Special-6 Cowboy State Brewing LL app 5-18-21_Redacted.pdf

**12. Amendment #3 to the Professional Services Agreement for the C-Line Sewer Main Replacement
[Webb, PW]**

Documents:

Cover Sheet C-Line PES Amend 3.pdf
C-Line PES_Amendment_03.pdf
Cont.C-2215 Amend 2 C-LineTrihydro 7-16-19.pdf
WWCLH6_PES_Amendment 01.pdf
Agree.C-2215 Trihydro C-Line Sewer 3-7-16.pdf

**13. WAM 2021 Summer Convention Voting Delegates
[Bartholomew, CC]**

Documents:

Cover Sheet WAM-VDelegates Summer 6-7-21.pdf
Voting Delegate Memo.pdf

**14. New Restaurant Liquor License No. R66 Night Heron Enterprises, LLC dba Night Heron Book and Coffeehouse located at 107 E Ivinson Ave, Laramie, WY
[Bartholomew, CC]**

Documents:

Cover Sheet LLNew-Night Heron 6-15-21.pdf
R66 Night Heron Ent LLC LL app 5-24-21_Redacted.pdf
Liquor Area Photo (1).jpeg
Liquor Area Photo (2).jpeg
Floor Plan Main Floor.pdf

15. Public Comments

(Please observe the time limit of three (3) minutes per speaker.)

16. Consideration of future Council work session topics

Documents:

Future Work Session Topics 6-15-2021.pdf
Upcoming Meetings 6-15-21.pdf

17. Adjournment