

PARKS, TREE & RECREATION ADVISORY BOARD

May 11, 2022 at 6:30 p.m. - Zoom Only

Join Zoom Meeting: <https://cityoflaramie.zoom.us/j/88312936712?pwd=TIhYMEY1Yk0vOFI2eTVnYU5aUXNKZz09>, Meeting ID: 883 1293 6712, Passcode: 416051, One tap mobile: +13462487799,,88312936712# US (Houston), +16699006833,,88312936712# US (San Jose), Dial by your location: +1 346 248 7799 US (Houston), +1 669 900 6833 US (San Jose), +1 253 215 8782 US (Tacoma), +1 312 626 6799 US (Chicago), +1 929 205 6099 US (New York), +1 301 715 8592 US (Washington DC)

1. Call to Order

2. Approval of Agenda

A. MOTION BY ____, seconded by ____, that the following changes to the Agenda be approved;

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted or changed.

3. Citizen Comments

Non-agenda related topics. No action can be taken. Please limit time to 5 minutes.

4. Advisory Board or Staff Comments

Non-agenda related topics. No action can be taken. Please limit time to 5 minutes.

5. Disclosures

6. Consent Agenda

Motion: by _____, seconded by _____, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. (Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed above. There will be no separate discussion of these items unless a Board Member or citizen so requests, in which case the item will be removed from the consent agenda to the regular agenda.)

6.A. MINUTES: Minutes from the March 9, 2022 Regular Meeting of the Parks, Tree & Recreation Advisory Board.

Action:

that the Parks, Tree & Recreation Advisory Board approve the minutes from the March 9, 2022 Regular Meeting and forward them to City Council for placement on file and public inspection.

[Feezer, ACM]

Documents:

6.B. MINUTES: Minutes from the April 13, 2022 Regular Meeting of the Parks, Tree & Recreation Advisory Board.

Action:

that the Parks, Tree & Recreation Advisory Board approve the minutes from the April 13, 2022 Regular Meeting and forward them to City Council for placement on file and public inspection.

[Feezer, ACM]

Documents:

[PTR Advisory Board Minutes April 13, 2022.pdf](#)

6.C. ACKNOWLEDGMENT OF RECIEPT: Acknowledgment of receipt of annual report from the Laramie Dirt Riders.

Action:

that the Parks, Tree & Recreation Board acknowledge receipt of the annual report from the Laramie Dirt Riders and forward to City Council through the minutes of the Parks, Tree & Recreation Advisory Board.

[Feezer, ACM]

Documents:

[Dirt Riders Annual Report 2022 Cover Sheet.pdf](#)

[ANNUAL MEETING MINUTES 4.25.22 LDR.pdf](#)

[LDR Insurance Cert 4.22 to 4.23.pdf](#)

[Laramie Dirt Riders Lease 8.21.fully Executed.pdf](#)

6.D. ACKNOWLEDGMENT OF RECIEPT: Acknowledgment of receipt of annual report from the Laramie Rifle Range.

Action:

that the Parks, Tree & Recreation Board acknowledge receipt of the annual report from the Laramie Rifle Range and forward to City Council through the minutes of the Parks, Tree & Recreation Advisory Board.

[Feezer, ACM]

Documents:

[Rifle Range Annual Report 2022 Cover Sheet.pdf](#)

[Laramie Rifle Range Annual Report for CoL for 2022.pdf](#)

[2021 LRRC by the Numbers.pdf](#)

[Veterans Help Foundation Flyer.pdf](#)

6.E. OTHER: Consideration of termination of the MOU between Albany County School District Number One and the City of Laramie related to the Laramie Athletic Field (Formerly Deti Stadium).

Action:

that the Parks, Tree & Recreation Board approve the Notice of Termination of the Memorandum of Understanding between Albany County School District Number One and the City of Laramie outlining use, care and expenses related to community use of the Laramie Athletic Field and surrounding areas and forward it to City Council for consideration.
[Guerin, Recreation/Hunter, Parks]

Documents:

[Cover Sheet Laramie Athletic Field Notice of Termination.pdf](#)
[Notice of Termination.Laramie Athletic Field 2022.pdf](#)
[City of Laramie Agreement Laramie Athletic Field.11.21.19.pdf](#)

7. Regular Agenda

7.A. Consideration of fee for services agreement between the City of Laramie and the Laramie Public Art Coalition. [Guerin, Recreation]

Documents:

[LPAC Fee for Service Cover Sheet.pdf](#)
[LPAC Fee for Service Agreement on-going.pdf](#)

7.B. Consideration of requests for public funding for Public Art Projects. [Guerin, Recreation]

Documents:

[LPAC Project Funding Requests Cover Sheet.pdf](#)
[Parklet on 2nd Street.pdf](#)
[Jubilee Days Proposal.pdf](#)
[Gem City Nights Project Outline 2022.pdf](#)
[Gem City Nights Recommendation letter.pdf](#)
[Public Wheat Paste Project \(2\).pdf](#)

7.C. Consideration of Resolution 2022-XX authorizing discounts for Recreation Center Memberships and Activity Scholarships. [Guerin, Recreation]

Documents:

[Needs Based Discount Cover Sheet.pdf](#)
[Needs Based Income Resolution.pdf](#)
[Income Guidelines.pdf](#)
[Membership discount calculations.pdf](#)

7.D. Presentations related to City of Laramie Greenhill Cemetery Columbarium project. [Wilson, Cemetery/Hunter, Parks]

Documents:

8. Advisory Board Open Items

9. Staff Reports/Financial Information

Facilities Staff Report

Parks Staff Report

Recreation Staff Report

Documents:

[Fac Monthly Report 4-27-22.pdf](#)

[Parks Manager Report 4.22.2022.pdf](#)

[Rec monthly Report April 2022.pdf](#)

10. Next Meeting Date

The Parks, Tree & Recreation Advisory Board has for the past few years suspended meetings in June, July and August to allow staff to concentrate on summer activities. Staff would again request this consideration making the next Parks, Tree & Recreation Board Meeting to be held on September 7, 2022.

11. Adjournment