

**AGENDA**  
**CITY OF LARAMIE, WYOMING**  
**CITY COUNCIL REGULAR MEETING**  
**CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE**  
**TUESDAY, May 2, 2023, 6:30 PM**  
**(Pre-Council Meeting begins at 6:00 pm)**

City Council Meetings are open to the public in accordance with W.S. 16-4-403.

Meetings are currently available in-person on a first come first serve basis, YouTube Live Feed ([www.youtube.com/cityoflaramie/live](http://www.youtube.com/cityoflaramie/live)), Cable Channel 191, or

Zoom Webinar- Meeting ID: 894 0349 1951 Passcode: 822906 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting may be provided in-person or via Zoom meeting. Public comments may also be

**submitted via email:** [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Please

**email:** [clerk@cityoflaramie.org](mailto:clerk@cityoflaramie.org) to request speaking time during the 30-minute public comment periods on non-agenda items by no later than 3:00 pm on the day of the meeting. Limited speaking slots may be assigned by lottery for non-agenda items when more than 10 requests are received; public comments may also be submitted in writing to [council@cityoflaramie.org](mailto:council@cityoflaramie.org) for the record.

Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting. Pre-meetings are held prior to Regular Council Meetings at 6:00 pm for the purpose of discussing items on the Council's consent agenda for the Regular Meeting and the scheduling of items on Council's agenda.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at [council@cityoflaramie.org](mailto:council@cityoflaramie.org). Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials and other items must be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/89403491951?>

**1. CALL TO ORDER**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limit of 3 minutes per speaker.)(Written or other materials must be submitted to the City Clerk for public record and dissemination six (6) days prior to the meeting per City Council Rules of Procedure Appendix B.)

**5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.B. PUBLIC HEARING**

**6.B.i. PUBLIC HEARING: Original Ordinance No. 2060, Amending Title 15 of Laramie Municipal Code for the Purposes of Amending the Comprehensive Plan Amendment Review Procedure**

Documents:

[Legal Ad CC Public Meeting OO 2060 5-2-2023.pdf](#)

**6.C. ANNOUNCEMENTS**

**7. Disclosures by City Council Members**

**8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

**9. CONSENT AGENDA**

**9.A. MINUTES: City Council Meeting Minutes from April 18, 2023**

**Action:**

that Council approve the Minutes of the following City Council meetings: the Public Hearings and Regular Meeting of April 18, 2023, and have them placed on file for public inspection.

**[Bartholomew, CC]**

Documents:

[Minutes 4-18-23.pdf](#)  
[PH OO 2057 Amend 2.56 Related to Purchasing 4-18-23.pdf](#)  
[PH OO 2058 Amend 9.16 Handbills 4-18-23.pdf](#)  
[PH OO 2059 2.54 Ranch Advisory Commission 4-18-23.pdf](#)  
[PH Proposed Sale to Strothram Properties, LLC 4-18-23.pdf](#)

**9.B. MINUTES: Laramie Regional Airport Joint Powers Board Minutes from March 22, 2023**

**Action:**

move to acknowledge receipt of the Laramie Regional Airport Joint Powers Board minutes from March 22, 2023.

**[Bartholomew, CC]**

Documents:

[LRA March 22, 2023 Minutes Final.pdf](#)

**9.C. MINUTES: June 28, 2022 Laramie Building Authority**

**Action:**

Move to acknowledge receipt of the Minutes from the June 28, 2022, Laramie Building Authority Regular Meeting and place them on file for public inspection.

**[Webb, PW]**

Documents:

[Cover Sheet 06.28.22 LBA Minutes.pdf](#)  
[LBA 06.28.22 Minutes Combined.pdf](#)

**9.D. MINUTES: Minutes from the January 12, 2023 Monolith Ranch Advisory Committee**

**Action:**

Move to acknowledge receipt of the Minutes from the Monolith Ranch Advisory Committee's January 12, 2023, Regular Meeting and place them on file for public inspection.

**[Webb, PW]**

Documents:

[Cover Sheet 1.12.23 MRAC Minutes.pdf](#)  
[RAC 01.12.2023 Minutes Combined.pdf](#)

**9.E. MINUTES: Minutes from the March 9, 2023 Traffic Safety Commission**

**Action:**

Move to acknowledge receipt of the March 9, 2023, Traffic Safety Commission Minutes and place them on file for public inspection.

**[Webb, PW]**

Documents:

[Cover Sheet 03.09.23 TSC Minutes.pdf](#)  
[TSC 03-09-23 Minutes Combined.pdf](#)

**9.F. CEMETERY DEEDS: Cemetery Deeds for April 16-30, 2023**

**Action:**

that the Cemetery Deeds for April 16-30, 2023, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**[Feezer, ACM]**

**9.G. VOUCHERS: April 2023**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of May. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**[Wade, ASD]**

**9.H. GRANT: Acceptance of Year #1 of a 3 Year Hazardous Materials Emergency Preparedness (HMEP) Grant Award in the amount of \$25,000**

**Action:**

move to approve year #1 of a 3-year HMEP grant award in the amount of \$25,000 (\$20,000 grant with \$5000 match); and authorize the Fire Chief to sign; and to amend the 2022-2023 FY Budget.

**[Johnson, Fire Chief]**

Documents:

[Coversheet - 2022 HMEP Grant Award.pdf](#)

[HMEP Grant Award Agreement.pdf](#)  
[HMEP Project Description.pdf](#)  
[HMEP Agreement Articles.pdf](#)  
[HMEP Point of Contact Form.pdf](#)

**9.I. ORDINANCE: Original Ordinance No. 2057, Amending LMC 2.56 Related to Purchasing**

Third and Final Reading (Introduced by Newman)

**Action:**

move to approve the Third and Final Reading of Original Ordinance No.2057, amending Laramie Municipal Code Chapter 2.56 Related to Purchasing, and authorize the Mayor and City Clerk to sign.

**[Webb, PW]**

Documents:

[Cover Sheet OO2057 LMC 2.56 3rd Reading.pdf](#)  
[Proposed Change LMC 2.56-3rd read.pdf](#)  
[SF0164 Engrossed.pdf](#)  
[SF0164 Summary.pdf](#)

**9.J. ORDINANCE: Original Ordinance No. 2059, Adding to Laramie Municipal Code Section 2.54 Creating the Ranch Advisory Commission**

Third and Final Reading.

**Action:**

Move to approve Original Ordinance No. 2059 on Third and Final Reading, adding Laramie Municipal Code Section 2.54 creating the Ranch Advisory Commission, and authorize the Mayor and City Clerk to sign.

**[Jordan, CM]**

Documents:

[OO2059 Ranch Advisory Commission 5-2-23.pdf](#)  
[DescriptionLMC2.54RanchAdvisoryCommission5.2.23.pdf](#)  
[RAC Bylaws Attachment A 4-25-23 Final .pdf](#)

**9.K. RESOLUTION: Resolution 2023-34, Adopting Bylaws for the Ranch Advisory Commission**

**Action:**

move to approve Resolution 2023-34, adopting the bylaws for the Ranch Advisory Commission in accordance with LMC 2.54, and authorize the Mayor and City Clerk to sign.

**[Jordan, CM]**

Documents:

[Cover Sheet RAC Bylaws 5.2.23.pdf](#)  
[Reso 2023-34 Bylaws for Ranch Advisory Commission 5.2.23.pdf](#)

**9.L. SCHEDULE MEETINGS:**

that the following meeting be scheduled:

- a. May 9, 2023, 6:00 pm – WORK SESSION: Laramie Police Department Annual Report
- b. June 27, 2023, 6:00 pm – WORK SESSION: Public Art in Lieu of Required Landscaping
- c. June 27, 2023, 6:00 pm – WORK SESSION: Recycling from Planning Division

**10. REGULAR AGENDA**

- 11. Original Ordinance No. 2058, Amending Laramie Municipal Code Section 9.16 Regulating Handbills Upon Private Property-When Nuisance Declared**  
Second Reading. (Introduced by Summerville)  
**[Jordan, CM]**

Documents:

[DescriptionLMC9.16Handbills.pdf](#)  
[LMC9.16AMENDINGHandbills.pdf](#)

- 12. Award of Bid: Unit 604 Roll Off Truck with Trade-In**  
**[Webb, PW]**

Documents:

[Cover Sheet Unit 604.pdf](#)  
[Unit 604 Bid Recommendation.pdf](#)  
[Signed bid Contract - Roll Off.pdf](#)

- 13. Award of Bid: Wyoming Avenue Project Phase 1 – West Laramie Storm Water Outfall Project**  
**[Webb, PW]**

Documents:

[Cover Sheet Wyo Ave Phase I Construction.pdf](#)  
[Wyo Ave Phase 1 Constr Contract.pdf](#)  
[Map Of Costruction Area.pdf](#)

- 14. Amendment #2 to the Professional Services Agreement with WSP USA Environment & Infrastructure Solutions, Inc. for the Wyoming Ave. & W. Laramie Storm Water Outfall Design**  
**[Webb, PW]**

Documents:

Cover Sheet Wyo Ave W Laramie Storm Amendment 02.pdf  
Agree.C-3495 Wood Envirn. Infrastructure Soln. 1-19-2021.pdf  
Wyo Ave W Laramie Storm Amendment 01.pdf  
Wyo Ave W Laramie Storm Amendment 02.pdf

**15. Amendment to the Agreement for Aviation Related Services between the City of Laramie and the Laramie Regional Airport Board**  
**[Jordan, CM]**

Documents:

Cover Sheet\_LRA Aviation Agreement Amendment.pdf  
Amend 1 Agreement LRAB.pdf  
Agree.C-3809 Laramie Regional Airport Board Fee for Service 7-5-22.pdf  
request for funds.pdf

**16. Original Ordinance No. 2060, Amending Title 15 of Laramie Municipal Code for the Purposes of Amending the Comprehensive Plan Amendment Review Procedure**

Second Reading. (Introduced by Shumway)

**[Teini, Planning Manager]**

Documents:

Ord 2060 Cover Sheet\_Council 05.02.23.pdf  
TA-23-01 Ord 2060 2nd reading\_.pdf  
TA-15-06 6-22-2015 PC Staff Report.pdf  
TA-23-01 PC Staff Report\_03\_27\_2023\_edited.pdf

**17. Original Ordinance No. 2061, Adopting the 2023 Urban System Project Priority List and the 2023 Major Street Plan Map as Presented**

Introduction and First Reading.

**[Gabathuler, Principal Planner]**

Documents:

Ord 2061 Cover Sheet\_Council 05.2.23.pdf  
Ordinance 2061 1st reading\_.pdf  
USAC PC Staff Report\_4.24.23\_.pdf  
PC Resolution 23-03\_signed.pdf

**18. Original Ordinance No. 2062, Amending Laramie Municipal Code Section 5.09 Related to Commercial Service Airport Sales Location and Bar and Grill Liquor Licenses Adding Provisions for Entertainment**

Introduction and First Reading.

**[Bartholomew, CC]**

Documents:

Cover Sheet OO2062 LMC 5.09 Alcoholic Beverages 5-2-23.pdf

[OO2062- LMC 5.09 Alcoholic Beverages 5-2-23.pdf](#)  
[HB0148 Commercial Service Airport Amendment.pdf](#)  
[SF0013 Bar and Grill Liquor Licenses.pdf](#)

**19. Wyoming Association of Municipalities (WAM) 2023 Summer Convention  
Voting Delegates  
[Bartholomew, CC]**

Documents:

[Cover Sheet WAM-VDelegates June 2023.pdf](#)  
[Voting Delegate Memo.pdf](#)

**20. Public Comments**

(Please observe the time limit of three (3) minutes per speaker.)

**21. Consideration of Future Council Work Session Topics**

Documents:

[Future Work Session Topics 5-2-2023.pdf](#)  
[Upcoming Meetings 5-2-23.pdf](#)

**22. Adjournment**