

CIVIL SERVICE COMMISSION MEETINGS

VIA ZOOM MEETING

COUNCIL CHAMBERS, CITY HALL, 406
IVINSON AVE

Wednesday, April 13, 2022

3:00 PM

City Clerk is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://cityoflaramie.zoom.us/j/82185440007?pwd=RHFVVL1VHUzFQa2FMOHJyZFRHd2lLOt09>

Meeting ID: 821 8544 0007

Passcode: 875167

One tap mobile

+12532158782,,82185440007# US (Tacoma)

+13462487799,,82185440007# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 821 8544 0007

Find your local number: <https://cityoflaramie.zoom.us/u/kd7wOGEKDa>

SPECIAL ACCOMMODATIONS. Civil Service Commission Meetings are open to the public. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Police Civil Service Commission Meeting

.1. Call to Order

.2. Roll Call

.3. Disclosures by Police Civil Service Board Members

.4. Consideration of Changes in Agenda and Setting the Agenda

a. MOTION BY _____, second by _____, that the following changes to the Agenda be approved:

b. MOTION BY _____, second by _____, that the Agenda be set as submitted or changed.

.5. Announcements

.6. Updates by Staff

.7. Police Agenda

.7.A. Consideration of approval of Police CSC Minutes from January 12, 2022 Regular Meeting

Recommended Motion:

to approve the Police Civil Service Commission minutes from the January 12, 2022 regular meeting.

Documents:

[CSCP Minutes 1-12-22.Pdf](#)

.7.B. Consideration to Certify a List for Law Enforcement/Fire Dispatcher

Recommended Motion:

I move to certify the list for Law Enforcement/Fire Dispatcher dated January 7, 2022.

[Chief Stalder]

Documents:

[2021-01-07 Civil Service List-Dispatcher.pdf](#)

.7.C. Certify a List for the Position of 911 Emergency Communications Operator Recruit dated March 11, 2022

Recommended Motion:

I move to certify the list for 911 Emergency Communications Operator Recruit dated March 11, 2022.

[Police Chief Stalder]

Documents:

[2022-03-11 Civil Service List-Dispatch.pdf](#)

.7.D. Notification of Demotion Decision

[Stalder, Police Chief]

Recommended Motion:

I move to accept the notification to the Commission that the Chief of Police, in consultation with the City Manager, have recommended the demotion of Chris Clevon, effective April 8, 2022.

.7.E. Certify a List for Sworn Officers from March 1-3, 2022

Documents:

[Tester_20220413_095416.Pdf](#)

.8. Public Comments

.9. Adjournment

Fire Civil Service Commission Meeting

.1. Call to Order

.2. Roll Call

.3. Disclosures by Fire Civil Service Board Members

.4. Consideration of Changes to the Agenda and Setting the Agenda

a. MOTION BY _____, second by _____, that the following changes to the Agenda be approved:

b. MOTION BY _____, second by _____, that the Agenda be set as submitted or changed.

.5. Announcements

.6. Updates by Staff

.7. Fire Agenda

.7.A. Consideration of approval of Fire CSC Minutes from January 12, 2022 Regular Meeting

Recommended Motion:

I move to approve the Fire Civil Service Commission meeting minutes from the January 12, 2022 Regular Meeting.

Documents:

[CSCF Minutes 1-12-22.Pdf](#)

.8. Public Comments

.9. Adjournment

**MINUTES
CITY OF LARAMIE, WYOMING
POLICE CIVIL SERVICE COMMISSION
CITY HALL
JANUARY 12, 2022**

1. Call to Order

Meeting of the Police Civil Service Commission was called to order by Commissioner Kenison at 3:16 p.m.

2. Roll Call

Roll call showed present: Paulekas, and Kenison. Absent: Weaver.

3. Disclosures by Police Civil Service Board Members

None.

4. Consideration of Changes in Agenda and Setting the Agenda

MOTION BY PAULEKAS, seconded by Kenison, that the Agenda be set as submitted.

MOTION CARRIED by voice vote.

5. PUBLIC HEARING

5.A. PUBLIC HEARING: Consideration of Changes to the Laramie Police Department Civil Service Commission Rules

Public Hearing was called to order by Chair Kenison at 3:19 p.m.

Civil Service Commission members present: Dave Paulekas, and Bob Kenison. Absent: Paul Weaver.

The City Clerk read the notice:

CITY OF LARAMIE NOTICE OF PUBLIC HEARING

Notice is hereby given that the City of Laramie Police Department Civil Service Commission will accept comments from interested persons for a period of forty five (45) days on the below described proposed changes to the Civil Service Commission Rules dated October 13, 2021. The first date of publication is October 27, 2021 and the final day comments on the proposed changes will be accepted by the City Clerk is December 13, 2021 at 5:00 p.m. The Public Hearing on the proposed changes will be held via Zoom, Meeting ID # 845 4912 0378 Passcode: 018069, on January 12, 2022 at 3:00 p.m. followed by the regular meeting of the Police Civil Service Commission.

Chair Kenison asked if there were any comments.

Public Comments: None.

Public Hearing was closed at 3:19 p.m.

**MINUTES
CITY OF LARAMIE, WYOMING
POLICE CIVIL SERVICE COMMISSION
CITY HALL
JANUARY 12, 2022**

6. Announcements

None.

7. Updates by Staff

None.

8. Police Agenda

8.A. Consideration of approval of Police CSC Meeting Minutes from the October 13, 2021 meeting.

MOTION BY PAULEKAS, seconded by Kenison, to approve the Police CSC Meeting Minutes from the October 13, 2021 meeting.

MOTION CARRIED by voice vote.

8.B. Consideration of Changes to the Laramie Police Department Civil Service Commission Rules

MOTION BY PAULEKAS, seconded by Kenison, to approve the proposed changes to the Laramie Civil Service Commission Rules to reflect the title change from Law Enforcement/Fire Dispatcher to Emergency Communication Operator and Law Enforcement/Fire Dispatcher Supervisor to Emergency Communication Supervisor, noting the changes have been published to the public for 45 days before this action.

MOTION CARRIED by voice vote.

8.C. Consideration to Certify a List for Sworn Officer

MOTION BY PAULEKAS, seconded by Kenison, to certify the list for Sworn Officers dated October 11-14, 2021.

MOTION CARRIED by voice vote.

8.D. Consider Certifying a List for Dispatcher

MOTION BY PAULEKAS, seconded by Kenison, to postpone until April 22, but allow those who passed the certification to start working before the April 22 meeting.

MOTION CARRIED by voice vote.

9. Public Comments

None.

**MINUTES
CITY OF LARAMIE, WYOMING
POLICE CIVIL SERVICE COMMISSION
CITY HALL
JANUARY 12, 2022**

10. Adjournment

MOTION BY PAULEKAS, seconded by Kenison to adjourn.

MOTION CARRIED by voice vote.

Police Civil Service Commission adjourned at 3:27 p.m.

Approved:

Nancy Bartholomew
City Clerk, CMC

Date



City Of Laramie Police Department
L.A.R.C. Division
420 Iverson Ave
Laramie, Wyoming 82070

PSAP Administrator: 307-721-5347
Administrative Assistant: 307-721-5308
LARC Fax: 307-721-5341

Laramie/Albany County Records and Communications

Civil Service Eligibility List

Position: Law Enforcement/Fire Dispatcher Recruit

Test Date: January 7, 2022

<u>Rank</u>	<u>Score</u>	<u>Applicant</u>	<u>Date Certified</u>
1	86%	Ernest B. Neely	
2	85%	Sarah Serna	
3	82%	Amanda Hasse	
4	82%	Richard Holloway	

Date

Certified
Laramie Police Department
Civil Service Commission



Laramie Police Department
L.A.R.C. Division
PO BOX C
Laramie, WY 82073

PSAP Administrator: 307-721-5347
Admin Coordinator: 307-721-5308
Dispatch: 307-721-2526
Records: 307-721-5325

City of Laramie/Albany County Records and Communications

Civil Service Eligibility List

Position: 911 Emergency Communications Operator Recruit

Test Date: March 11, 2022

<u>Rank</u>	<u>Score</u>	<u>Applicant</u>	<u>Date Certified</u>
1	88%	Jessica Donaho	
2	81%	Patricia Coker	
3	80%	Paige Hysong	
4	80%	William Laux	
5	76%	Martika Barlow	

Date

Certified
Laramie Police Department
Civil Service Commission



CITY OF LARAMIE
POLICE DEPARTMENT
620 Plaza Court
Laramie, Wyoming 82070

24-Hour Dispatch (307) 721-2526
Administration (307) 721-3547
FAX (307) 721-3590

Laramie Police Department Civil Service Eligibility List
Police Officer
Testing: March 1-3, 2022

<u>Rank</u>	<u>Score</u>	<u>Applicant</u>	<u>Date Certified</u>
1	91.90%	Shaw, Clara	3/3/2022
2	91.51%	Schilt, Carson	3/3/2022
3	90.09%	Acevedo, Jesus	3/3/2022
4	81.75%	Weaver, Susie	3/3/2022
5	81.05%	Strahan, Noah	3/3/2022
6	80.57%	Casey, Dwayne	10/14/2021
7	78.16%	Ingle, Ciera	10/14/2021
8	76.06%	Cooper, Jasmine	10/14/2021

Date

Certified

Laramie Police Department
Civil Service Commission



**MINUTES
CITY OF LARAMIE, WYOMING
FIRE CIVIL SERVICE COMMISSION
CITY HALL
JANUARY 12, 2022**

1. Call to Order

Meeting of the Fire Civil Service Commission was called to order by Chairman Kenison at 3:28 p.m.

2. Roll Call

Roll call showed present: Paulekas, and Kenison. Absent: Weaver.

3. Disclosures by Fire Civil Service Board Members

None.

4. Consideration of Changes in Agenda and Setting the Agenda

MOTION BY PAULEKAS, second by Kenison, that the Agenda be set as presented.

MOTION CARRIED by voice vote.

5. Announcements

None.

6. Updates by Staff

None.

7. Fire Agenda

7.A. Consideration of approval of Fire CSC Meeting Minutes from the October 13, 2021 meeting.

MOTION BY PAULEKAS, seconded by Kenison, to approve the Fire CSC Meeting Minutes from the October 13, 2021 regular meeting.

MOTION CARRIED by voice vote.

7.B. Request for approval to schedule and conduct a Promotional Test for Equipment Operator on May 16 - May 20, 2022

MOTION BY PAULEKAS, seconded by Kenison, to approve to schedule and conduct a Promotional Test for Equipment Operator on May 16-20, 2022.

MOTION CARRIED by voice vote.

8. Public Comments

None.

**MINUTES
CITY OF LARAMIE, WYOMING
FIRE CIVIL SERVICE COMMISSION
CITY HALL
JANUARY 12, 2022**

9. Adjournment

MOTION BY PAULEKAS, seconded by Kenison, to adjourn.

MOTION CARRIED/FAILED by voice vote.

Fire Civil Service Commission adjourned at 3:31 p.m.

Approved:

Nancy Bartholomew
City Clerk, CMC

Date