

AGENDA
CITY OF LARAMIE, WYOMING
CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE
April 7, 2020 6:30 pm

City Council Meetings are open to the public. As a temporary public health measure, City Council agendas will be limited to include items essential to continue City operations. Please keep participating in your city government using the following social distancing tools: watch live meetings on Facebook-Live Feed or Cable Channel 191; Public Comments can be made by Phone # 1(669)900-9128 Meeting ID #853814654 or emailing council@cityoflaramie.org. Participants on zoom will be muted until the Mayor asks for public comments. Please email: clerk@cityoflaramie.org to let us know that you would like to speak during a public comment period. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 p.m., unless the majority of the City Council members present vote to extend the meeting.

Public Comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Code of Conduct 4.02 and Appendix B and C.

Written material relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

1. CALL TO ORDER

2. Pledge of Allegiance

3. Roll Call

4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)
(Limit of 3 minutes per speaker.)

5. Consideration of Changes in Agenda and Setting the Agenda

A. MOTION BY ____, seconded by ____, that the following changes to the Agenda be approved:

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted or changed.

6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS

6.A. PROCLAMATIONS & PRESENTATIONS

6.A.i. PROCLAMATION: Battle of the Books Month

Documents:

[Battle of the Books 4-7-20.pdf](#)

6.A.ii. PROCLAMATION: National Service Day Recognition

Documents:

[National Service Day Recognition 4-7-20.pdf](#)

6.B. PUBLIC HEARING

6.C. ANNOUNCEMENTS

6.C.i. Monthly Staff Recognition

7. Disclosures by City Council Members

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY _____, seconded by _____, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meetings Minutes from March 17 and 24, 2020

Action:

that Council approve the Minutes of the following City Council meeting: Regular Meeting a of March 17, 2020 and the Public Hearing and Special Meeting on March 24, 2020, and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[Minutes 3-17-2020.pdf](#)

[PH 2020 Liquor License Renewals 3-24-2020.pdf](#)

[Special Meeting minutes 3-24-2020.pdf](#)

9.B. CEMETERY DEEDS: Cemetery Deeds for March 16-31, 2020

Action:

that the Cemetery Deeds for March 16-31, 2020 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

[Feezer, ACM]

9.C. VOUCHERS: March 2020

Action:

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of April. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

[Brown, COO]

9.D. BID AWARD: Award of Bid: Imperial Heights PRV Communications Project

Action:

to award the bid for the Imperial Heights Pressure Reducing Valve (PRV) Communication project to Six Point Solutions, Laramie, WY, in the amount of \$83,360.00 along with a contingency of \$9,070.00 for a total amount not to exceed \$92,430.00 along with a budget amendment of \$56,000.00 to be transferred from the Water Fund Reserves to the project and authorize the Mayor and Clerk to sign.

[Webb, PW]

Documents:

[Cover Sheet PRV-Imperial Heights REVISED.pdf](#)
[Imperial Heights contract.pdf](#)

9.E. BID AWARD: Consideration of a bid award to Van Diest Supply Co., Cheyenne, WY for Larval Mosquito Control Pesticides for the 2020 season.

Action:

that Council award the bid for Larval Mosquito Control Pesticides for the 2020 season to Van Diest Supply CO, Cheyenne, WY in an amount not to exceed \$92,405.30 and authorize the City Manager to sign.

[Feezer, ACM]

Documents:

[2020 Larval Mosquito Contro Pesticides Council Cover Sheet.pdf](#)
[Larval Mosquito Pesticides 2020 Contract.pdf](#)
[Larval Mosquito Pesticides 2020 Detailed Specs.pdf](#)
[BidWorksheet Tabulation Larval.pdf](#)

9.F. BID AWARD: Consideration of award of bid award to Van Diest Supply Co, Cheyenne, WY for Adult Mosquito Control Pesticides for the 2020 Season.

Action:

that Council award the bid for Adult Mosquito Control Pesticides for the 2020 Season to Van Diest Supply Co, Cheyenne, WY in an amount not to exceed \$33,267.00 and authorize the City Manager to sign.

[Feezer, ACM]

Documents:

[2020 Adult Mosquito Control Pesticides Council Cover Sheet.pdf](#)
[Adult Mosquito Pesticides 2020 Contract.pdf](#)
[Adult Mosquito Pesticides 2020 Detailed Specs.pdf](#)
[BidWorksheet Tabulation Adult.pdf](#)

9.G. moved to 11.A. LETTER OF SUPPORT: Letter of Support for Proposed Rail Tie Wind Project

9.H. RESOLUTION: Resolution 2020-18, authorizing the submittal of an application to Rocky Mountain Power for a Blue Sky Grant award.

Action:

to approve Resolution 2020-18, authorizing the submittal of an application to Rocky Mountain Power for a Blue Sky Grant award in an amount not to exceed \$120,000 to support the installation of solar panels to serve the Laramie Community Recreation Center and the Laramie Ice & Event Center, and authorize the Mayor and Clerk to Sign.

[Feezer, ACM]

Documents:

[Cover Sheet Resolution 2020-18 Blue Sky Grant.pdf](#)
[Resolution 2020-18 Blue Sky Grant.pdf](#)

9.I. RESOLUTION: Resolution 2020-19, amending the Laramie Parks & Recreation Department Master Fee Schedule.

Action:

to approve Resolution 2020-19, amending the Laramie Parks and Recreation Master Fee Schedule, and authorize the Mayor and Clerk to sign.

[Feezer, ACM]

Documents:

[Master Fee Schedule Cover Sheet.pdf](#)
[Resolution 2020-19 Master Fee Amendment.pdf](#)

9.J. RESOLUTION: Resolution 2020-20, authorizing the submission of an application to the Wyoming Department of Agriculture for a 2020 Emergency Insect Management Program Grant.

Action:

to approve Resolution 2020-20, authorizing the submission of an application to the Wyoming Department of Agriculture for a 2020 Emergency Insect Management Program Grant in the amount of \$67,632 to support the City of Laramie's Mosquito Control Program and the continued implementation of the City of Laramie West Nile Virus Prevention Plan, and authorize the Mayor and Clerk to sign.

[Feezer, ACM]

Documents:

[Resolution Cover EIMG20.pdf](#)
[EIMG20 Resolution 2020-20.pdf](#)

9.K. RESOLUTION: Resolution 2020-21, authorizing the award of \$190,945 in Community Partner funds contingent on the adoption of the Fiscal Year 2020/2021 Budget and on the availability of funds

Action:

to approve Resolution 2020-21, authorizing the award of \$190,945 in Fiscal Year 2020/2021 Community Partner in accordance with the amounts listed in Resolution 2020-21, and authorize the Mayor and Clerk to sign.

[Jordan, CM]

Documents:

[Agenda Cover Community Partners 4-7-20.pdf](#)
[Reso 2020-21 Communtiy Partners Worksheet--All Councilors--For Presentation 2020 4-7-20.pdf](#)

9.L. INTERGOVERNMENTAL AGREEMENT: 2020 Wild Land Fire Management Annual Operating Plan

Action:

to approve the 2020 Wild Land Fire Management Annual Operating Plan (AOP) between the City of Laramie, Wyoming and the United States Forest Service (USFS); and authorize the Fire Chief and Mayor to sign.

[Johnson, Fire Chief]

Documents:

[Coversheet - 2020 AOP.pdf](#)
[2020 Wildland Fire Management Annual Operating Plan with Attachments.pdf](#)
[2020 AOP Signature Page.pdf](#)

9.M. FINAL PLAT: Poledna Addition Final Plat

Action:

to approve the Poledna Addition, Final Plat, based on findings of fact and conclusions of law, acknowledge receipt of the financial security and the Subdivision Security and Improvement Deferral Acknowledgment form; and authorize the Mayor and Clerk to sign the plat.

[Feezer, ACM]

Documents:

[City Council Cover Sheet FP-19-03 4.7.2020.pdf](#)
[FP-19-03 Staff Report PC.pdf](#)

9.N. FINAL PLAT: Spring Creek Village, First Filing, Final Plat

Action:

to acknowledge receipt of the Spring Creek Village, First Filing, Final Plat as recommend by the Planning Commission, and continuing action on the plat pursuant to LMC 15.06.060.P.5.e.(ii) by postponing consideration until the May 19, 2020 regularly scheduled City Council meeting.

[Feezer, ACM]

Documents:

[City Council Cover Sheet FP-19-01 4.7.2020.pdf](#)
[FP-19-01 PC Staff Report 2.10.2020.pdf](#)
[Ltr to Planning 2.3.2020 \(00145618xD774F\).PDF](#)

10. REGULAR AGENDA

**11. Agreement for Request for FAA Approval for Transfer of Entitlements of Fiscal Year 2020 AIP Funds from Laramie Regional Airport to Riverton Regional Airport
[Bartholomew, CC]**

Documents:

[Cover Sheet AIP Funds Transfer FY2020 4-7-20.pdf](#)
[Jack Skinner Letter Transfer of Entitlements 4-7-20.pdf](#)
[LRA FAA Transfer of Entitlements 4-7-20.pdf](#)

11.A. LETTER OF SUPPORT: Letter of Support for Proposed Rail Tie Wind Project

Action:

to approve the letter of support for the Rail Tie Wind Project and authorize the Mayor to sign the letter.

[Mayor Shumway]

Documents:

[Cover Sheet Rail Tie Wind Project 4-7-20.pdf](#)
[Rail Tie Wind Project 4-7-20.pdf](#)
[Dept of Energy Letter Rail Tie Wind Project 1-7-2020.pdf](#)

**12. Award of Bid: Hancock-Lyon Alley #1 Priority Replacement Project
[Webb, PW]**

Documents:

[Cover Sheet WWSHLA Hancock Lyon REVISED.pdf](#)
[Bid Award Hancock Lyon Alley contract.pdf](#)

**13. Award of Bid for the 2019 Sanitary Sewer Priority Alley Replacement - 8th-9th Alley and Hillside-Holliday Alley Project
[Webb, PW]**

Documents:

[Cover Sheet 8th-9th. Hillside Holliday REVISED.pdf](#)
[Bid Award Hillside Holliday Alley contract.pdf](#)

**14. Amendment to Professional Service Agreement for Construction Services to the 2019 Sanitary Sewer Priority Alley Replacement
[Webb, PW]**

Documents:

[Cover Sheet Amendment 2019 Priority Alley CMCA.pdf](#)
[Amendment 2 2019 Sanitary Sewer.pdf](#)

**15. 2020 Liquor License Renewals
[Bartholomew, CC]**

Documents:

Cover Sheet 2020 Liquor License Renewals 4-7-20.pdf
Liquor License Renewals Exception from LMC 5.09.615 4-7-2020.pdf
Liquor License Renewals Introduction Letter 2020.pdf
Alcohol Training Report 2020.pdf
Points Assmt Report-2020.pdf
LPD LL Calls Report 3-31-20.pdf
Council Liquor License applications 2020.pdf

**16. Resolution 2020-22, Authorizing the City Manager to Temporarily Suspend Requirements in Laramie Municipal Code that cannot be Reasonably Met Due to Novel Coronavirus Disease (COVID-19)
[Council]**

Documents:

Cover Sheet Reso 2020-22 Suspending LMC requirements 4-7-20.pdf
Reso 2020-22 Suspension of requirements LMC 4-7-20.pdf

**16.A. Resolution 2020 -23, Supporting a Partnership with the Laramie Chamber Business Alliance to establish a COVID-19 Emergency Relief Program for Small Business and Pledging up to \$200,000 from the Economic Development Fund to provide Micro Loans and Grants for business workforce stabilization and long-term resilience.
[Jordan, CM]**

Documents:

Cover Sheet Reso 2020-23 Agenda Item ~ Resolutionjj_FINAL.pdf
RESOLUTION 2020-23_jj_FINAL (002).pdf

17. Public Comments on Non-Agenda Items

(Members of the public may address the City Council on items not on the printed Agenda. Please observe the time limit of three (3) minutes.)

18. Consideration of future Council work session topics

Documents:

Future Work Session Topics 4-7-2020.pdf
Upcoming Meetings 4-7-20.pdf

19. Adjourn to Executive Session regarding Litigation, WY § 16-4-405(a)(iii).