

**PARKS, TREE & RECREATION ADVISORY BOARD**  
Laramie, Community Recreation Center, Front Conference Room,  
920 Boulder Drive  
February 12, 2020 at 6:30 p.m.

**1. Call to Order**

**2. Approval of Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved;

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**3. Citizen Comments**

Non-agenda related topics. No action can be taken. Please limit time to 5 minutes.

**4. Advisory Board or Staff Comments**

Non-agenda related topics. No action can be taken. Please limit time to 5 minutes.

**5. Disclosures**

**6. Consent Agenda**

Motion: by \_\_\_\_\_, seconded by \_\_\_\_\_, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. (Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed above. There will be no separate discussion of these items unless a Board Member or citizen so requests, in which case the item will be removed from the consent agenda to the regular agenda.)

**6.A. MINUTES: Acknowledging receipt of the minutes from December 11, 2019 Regular Meeting, January 8, 2020 Regular Meeting and January 9, 2020 Special Meeting of the Parks, Tree & Recreation Advisory Board.**

**Action:**

that the Parks, Tree & Recreation Advisory Board acknowledge receipt of the minutes from the December 11, 2019 and January 8, 2020 Regular Meetings and January 9, 2020 Special Meeting of the Parks, Tree & Recreation Advisory Board and forward them to City Council for placement on file for public inspection.

**[Feezer, ACM]**

Documents:

[PTR Advisory Board Minutes December 11, 2019.pdf](#)  
[Advisory Board Regular Meeting Minutes January 8, 2020.pdf](#)  
[Advisory Board Special Meeting Minutes January 9, 2020.pdf](#)

**6.B. OTHER: Consideration of a park reservation fee waiver for the Thursday Local Market to be held at Undine Park – June 18 through**

**September 24, 2020 (\$300.00 Fee Waiver).**

**Action:**

that the Parks, Tree & Recreation Advisory Board recommend that the City of Laramie waive the fees for the Thursday Local Market to be held at Undine Park – June 18 through September 24, 2020 in an amount not to exceed \$300.00.

**[Feezer, ACM]**

Documents:

[2020 TLM Fee Waiver PTR Cover Sheet.pdf](#)  
[Thursday Local Market Request.pdf](#)

**7. Regular Agenda**

**7.A. Agreement between the City of Laramie and the Laramie Public Art Coalition for the provision of art at two locations associated with the Snowy Range Bridge project.**

**[Guerin, Recreation]**

Documents:

[LPAC Snowy Range Bridge Project.pdf](#)  
[LPAC Fee for Service Agreement Snowy Range Art -final edited.pdf](#)

**7.B. Resolution 2020-xx, designating recreation project request priorities to the Albany County Recreation Board for funding consideration in Fiscal Year 2021.**

**[Feezer, ACM]**

Documents:

[ACRB Resolution FY21 PTR Cover Sheet..pdf](#)  
[ACRB FY21 Resolution.Draft.pdf](#)  
[ACRB Project Requests FY21 PTR Priority List.pdf](#)

**7.C. Consideration of a partial facility reservation fee waiver for the 2020 USA Olympic Softball Tournament to be held in Laramie, Wyoming – July 9 to 12, 2020 (\$4,150.00 Fee Waiver).**

**[Feezer, ACM]**

Documents:

[2020 State Softball Fee Waiver PTR Cover Sheet.pdf](#)

**8. Advisory Board Open Items**

**9. Staff Reports/Financial Information**

Documents:

[FAC Monthly Report 1-29-20.pdf](#)  
[Parks Manager Report 1-29-2020.pdf](#)  
[Rec monthly Report February 2020.pdf](#)  
[December 2019 Financial Statement.pdf](#)

**10. Next Meeting Date**

Regular Meeting - March 11, 2020 at 6:30pm, located in the Laramie Community Recreation Center, Front Conference Room, 920 Boulder Dr., Laramie, Wyoming

**11. Adjournment**