

AGENDA
CITY OF LARAMIE, WYOMING
CITY COUNCIL REGULAR MEETING

(VIA ZOOM MEETING)

CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE
TUESDAY, JANUARY 18, 2022, 6:30 PM

City Council Meetings are open to the public. Council Chambers seating is unavailable at this time due to social distancing. We encourage the use of the following tools to participate: watch live meetings on YouTube Live Feed (www.youtube.com/cityoflaramie/live), Cable Channel 191, or Zoom Webinar- Meeting ID: 880 7407 6808 Passcode: 443213 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting can be provided via Zoom meeting. Public comments may also be submitted via email: council@cityoflaramie.org. Please email: clerk@cityoflaramie.org to request to make public comment during speaking time by no later than 3:00 pm on the day the meeting is to occur. Position of speaking will be assigned by lottery. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials relative to an agenda item shall be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/88074076808?pwd=TU9qR05RV09MZNFoMTBsV2lTNld2dz09>

- 1. CALL TO ORDER**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**
(Limit of 3 minutes per speaker.)
- 5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY ____, seconded by ____, that the following changes to the

Agenda be approved:

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted or changed.

6. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS

6.A. PROCLAMATIONS & PRESENTATIONS

6.B. PUBLIC HEARING

6.B.i. PUBLIC HEARING: Resolution 2022-11, Adopting the Bylaws Revisions Related to LMC 2.20- Board of Health

Documents:

[PH Reso 2022-11, Board of Health Bylaws 1-18-22.pdf](#)

6.C. ANNOUNCEMENTS

6.C.i. Monthly Staff Recognition

- o Service Award Recipients

7. Disclosures by City Council Members

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY ____, seconded by ____, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meeting Minutes from January 4, 2022

Action:

that Council approve the Minutes of the following City Council meetings: the Regular Meeting and Public Hearings of January 4, 2022, and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[Minutes 1-4-22.pdf](#)

[PH New Restaurant License R68 Movie Palace Inc 1-4-22.pdf](#)

9.B. MINUTES: Minutes from the Laramie Youth Council January 5, 2022 meeting.

Action:

move to acknowledge receipt of the minutes from the Laramie Youth Council Regular Meeting on January 5, 2022.

[Bartholomew, CC]

Documents:

[Cover Sheet LYC Minutes 1-18-21.pdf](#)
[Minutes LYC 1-5-22.pdf](#)

9.C. CEMETERY DEEDS: Cemetery Deeds for January 1-15, 2022

Action:

that the Cemetery Deeds for January 1-15, 2022 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

[Feezer, ACM]

9.D. RESOLUTION: Resolution 2022-08, Budget Amendments for FY 2021-22 – Personnel Budget Transfers

Action:

Approve resolution 2022-08 transferring unencumbered or unexpended appropriations balances from one fund to another and amending appropriations for the fiscal year 2021-2022 annual budget of the City of Laramie, WY and authorize the Mayor and City Clerk to sign.

[Wade, ASD]

Documents:

[Cover Sheet 2022-08 Personnel Budg Transfer.pdf](#)
[Budget Memo 2022-08 Personnel Budg Transfer.pdf](#)
[Budget Resol 2022-08 Personnel Budg Transfer.pdf](#)

9.E. RESOLUTION: Resolution 2022-11, Adopting the Bylaws Revisions Related to LMC 2.20- Board of Health

Action:

move to approve Resolution 2022-11, adopting the bylaws revisions related to Laramie Municipal Code 2.20 – Board of Health, and authorize the Mayor and City Clerk to sign.

[Bartholomew, CC]

Documents:

[Cover Sheet Board of Health Bylaws 1-18-22.pdf](#)
[Reso 2022-11 BOH Bylaws FINAL 1-18-22.pdf](#)
[Attachment A 2021 BOH Rules and Regulations-Bylaws.pdf](#)
[Notice of Rule change 11-18-21.pdf](#)
[PH Reso 2022-11, Board of Health Bylaws 1-18-22.pdf](#)

9.F. BID REJECTION: Consideration of rejection of all bids for the Laramie City Hall MAU 1 & 2 Design/Build Replacement Project.

Action:

that the Laramie City Council reject all bids for the Laramie City Hall MAU 1 & 2 Design/Build Replacement Project.

[Stevenson, Facilities/Feezer, ACM]

Documents:

[Agenda Cover City Hall MAU 1.2 Bid Rejection.pdf](#)

9.G. AGREEMENT: Consideration of a Facilities Use Agreement between the City of Laramie Wyoming and ABC Family Entertainment, LLC for the use of Cowboy Field for the 2022 Calendar Year.

Action:

that the Laramie City Council approve the Facilities Use Agreement between the City of Laramie Wyoming and ABC Family Entertainment, LLC for the use of Cowboy Field for the 2022 Calendar Year and authorize the City Manager and Clerk to sign.

[Guerin, Recreation/Feezer, ACM]

Documents:

[Cowboy Field Cover Sheet.pdf](#)
[FUA Laramie Bison 2022.pdf](#)

9.H. AMENDMENT: Amendment #2 to the MOU between UW and the City for the Lewis Street Area Infrastructure

Action:

I move to approve Amendment #2 to the 2014 Memorandum of Understanding between the University of Wyoming and the City of Laramie for the Lewis Street Area Infrastructure and authorize the Mayor and City Clerk to sign.

[Webb, PW]

Documents:

[Cover Sheet Lewis MOU Amend 2.pdf](#)
[2014 MOU.pdf](#)
[UW MOU Amend 1 Lewis St signed.pdf](#)
[Lewis Street 2014 MOU Amendment No. 2.pdf](#)

9.I. ORDINANCE: Original Ordinance No. 2030, vacating a portion of Lewis Street, 11th Street, 12th Street and the Alley within and adjacent to Block 2, University Place Addition

Third and Final Reading. (Introduced by Harrington)

Action:

Move to Approve Original Ordinance No. 2030 on third and final reading, vacating approximately a 102,500 square foot area of right-of-way including a portion of Lewis Street, 11th Street, 12th Street and the Alley within and adjacent to Block 2, University Place Addition, as recommended by the Planning Commission, and authorize the Mayor and Clerk to sign.

[Teini, Planning Manager]

Documents:

[City Council Cover Sheet 3rd Reading 1.18.2021.pdf](#)
[Ordinance 3rd Reading 1.18.2021.pdf](#)
[PC Staff Report VAC-21-01.pdf](#)

9.J. DEED: Quitclaim Deed conveying lands vacated by Original Ordinance No. 2030 to the University of Wyoming.

Action:

Move to approve the Quitclaim Deed conveying the right-of-way, including a portion of Lewis Street, 11th Street, 12th Street and the Alley within and adjacent to Block 2, University Place Addition, and authorize the Mayor and Clerk to sign the Quitclaim Deed and authorize the Clerk to record the Quitclaim Deed with the Albany County Clerk.

[Teini, Planning Manager]

Documents:

[CC Cover Sheet Quitclaim.pdf](#)
[Quitclaim Deed to UW.pdf](#)

9.K. SCHEDULE MEETINGS:

that the following meeting be scheduled:

- a. January 25, 2022, 6:00 pm - WORK SESSION: ADU Setbacks for R1, RR, and LR Zoning
- b. February 22, 2022, 6:00 pm - WORK SESSION: BRS Operational Analysis of Recreation Center
- c. February 22, 2022, 6:00 pm - WORK SESSION: Trailer and RV Regulations for Parking on Streets

10. REGULAR AGENDA

11. Submission of an Airport Rescue Grant Agreement for Laramie Regional Airport in the amount \$1,093,620

[Amy Terrell, Laramie Regional Airport Director; Bartholomew, CC]

Documents:

12. Resolution 2022-09, Budget Amendments for FY 2021-22
[Wade, ASD]

Documents:

Cover Sheet 2022-09 Budget Amendment.pdf
Budget Memo 2022-09 Budget Amendment.pdf
Budget Resol 2022-09 Budget Amendment.pdf

13. Consideration of a Transportation Alternatives Program (TAP) Grant Agreement with the Wyoming Department of Transportation in an amount not to exceed \$500,000 to support the construction of Spring Creek Trail Phase 1.
[Feezer, ACM]

Documents:

TAP Grant Agreement.Spring Creek Trail Phase 1 Cover Sheet.pdf
TAP CD22101 Agreement Cover Letter.pdf
TAP CD22101 Agreement.pdf

14. Original Ordinance No. 2040, Amending Section 2.20 of Laramie Municipal Code Related to Board of Health
[Feezer, ACM; Bartholomew, CC]

Documents:

Cover Sheet OO2040 LMC 2.20 Board of Health 1-18-22.pdf
OO2040 LMC 2.20 Board of Health 1-18-22.pdf
2021 BOH Rules and Regulations-Bylaws w Chapters - Draft NBCT.pdf
Attachment A 2021 BOH Rules and Regulations-Bylaws.pdf

15. Resolution 2022 -10, Adopting Fees in Accordance with the Laramie Rental Housing Code, Enrolled Ordinance No. 1802
[Jordan, CM]

Documents:

Cover Sheet Reso 2022-10 Rental Housing Code 1-18-22.pdf
Reso 2022-10 Rental Housing Code 1-18-22.pdf
EO1802 Rental Housing Code 1-4-22.pdf

16. Public Comments

(Please observe the time limit of three (3) minutes per speaker.)

17. Consideration of Future Council Work Session Topics

Documents:

18. Adjournment