

AGENDA
CITY OF LARAMIE, WYOMING
CITY COUNCIL REGULAR MEETING
CITY HALL, COUNCIL CHAMBERS, 406 IVINSON AVE
TUESDAY, JANUARY 3, 2023, 6:30 PM

This City Council Meeting is open to the public in accordance with W.S. 16-4-403 and currently available via web conferencing and in person attendance per Resolution 2022-71. We encourage the use of the following tools to also participate: watch live meetings on YouTube Live Feed (www.youtube.com/cityoflaramie/live), Cable Channel 191, or Zoom Webinar - Meeting ID: 860 6970 6223 Passcode: 368156 via internet, app, or telephone 1(669)900-9128. Public comments during the meeting can be provided via Zoom meeting. Public comments may also be submitted via email: council@cityoflaramie.org. Please email: clerk@cityoflaramie.org to request speaking time during the 30-minute public comment periods on non-agenda items by no later than 3:00 pm on the day of the meeting. Speaking slots may be assigned by lottery for non-agenda items when more than 10 requests are received. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.

Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 pm, unless the majority of the City Council members present vote to extend the meeting.

Public comment is limited to three (3) minutes per speaker. Written public comment shall be submitted to the City Clerk for dissemination and retention for official City records, or submitted to the City Council through electronic correspondence at council@cityoflaramie.org. Full text available in Council Rules of Procedure and Code of Conduct 4.02 and Appendix B and C.

Written materials and other items must be submitted six (6) days in advance of the meeting (sooner if there are holidays prior to the meeting) in order that copies may be included with the agenda and to give the council an opportunity to review the material in advance of the appearance.

Zoom Link: <https://cityoflaramie.zoom.us/j/86069706223?pwd=SjOrV3FCQzY2YUR2UGM5Tld3NIRVUT09>

- 1. CALL TO ORDER**
- 2. Pledge of Allegiance**
- 3. Oath of Office for Elected Councilors**

4. Roll Call

5. Election of Mayor and President of the Laramie City Council

5.A. Nominations

5.B. Election

5.C. Resolution 2023-01, appointing the Mayor and President of the Council of the City of Laramie, Wyoming for the years 2023-2024 [Bartholomew, CC]

Documents:

[AgendaCover Reso 2023-01, Mayor2023-24.pdf](#)
[Reso 2023-01 Mayor.pdf](#)

6. Election of Vice Mayor and Vice President of the Laramie City Council

6.A. Nominations

6.B. Election

6.C. Resolution 2023-02, appointing the Vice-Mayor and Vice-President of the Council of the City of Laramie, Wyoming for the years of 2023-2024 [Bartholomew, CC]

Documents:

[AgendaCover Reso 2023-02, Vice-Mayor2023-24.pdf](#)
[Reso 2023-02 Vice-Mayor.pdf](#)

7. Set Seniority List

Documents:

[Council Members Seniority List 2023.pdf](#)

8. Seat Selection at the Dias

9. Consideration of Changes in Agenda and Setting the Agenda

A. MOTION BY ____, seconded by ____, that the following changes to the Agenda be approved:

B. MOTION BY ____, seconded by ____, that the Agenda be set as submitted or changed.

10. PROCLAMATIONS/PUBLIC HEARINGS/NOTIFICATIONS

10.A. PROCLAMATIONS & PRESENTATIONS

10.A.i. Presentation of Open Meeting & Public Records Act

Documents:

[Open Meeting Act Roberts Rules 2017 AJ.pdf](#)

10.B. PUBLIC HEARING

10.C. ANNOUNCEMENTS

11. Disclosures by City Council Members

12. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY _____, seconded by _____, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

13. CONSENT AGENDA

13.A. MINUTES: City Council Meeting Minutes from December 13 and 20, 2022

Action:

that Council approve the Minutes of the following City Council meetings: the Public Hearings and Regular Meeting of December 13 and 20, 2022, and have them placed on file for public inspection.

[Bartholomew, CC]

Documents:

[Minutes 12-13-22.pdf](#)

13.B. CEMETERY DEEDS: Cemetery Deeds for December 16-31, 2022

Action:

that the Cemetery Deeds for December 16-31, 2022, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

[Feezer, ACM]

13.C. VOUCHERS: December 2022

Action:

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay

advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of January. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

[Wade, ASD]

13.D. MOU: Consideration of Wyoming Law Enforcement Extraterritorial Assistance Memorandum of Understanding between the Laramie Police Department and the Albany County Sheriff's Office

Action:

move to approve the Wyoming Law Enforcement Extraterritorial Assistance Memorandum of Understanding, Between the Laramie Police Department and the the Albany County Sheriff's Office. and authorize the Mayor and Clerk to sign.

[Browne, Police Chief]

Documents:

[MOU Albany County Cover Sheet.pdf](#)
[22 - extraterritorial agrmnt with COL.pdf](#)

13.E. MOU: Consideration of the Memorandum of Understanding Between the City of Laramie, Wyoming and the City of Rawlins., Wyoming for Law Enforcement Extraterritorial Assistance

Action:

move to approve the Memorandum of Understanding, Between the City of Laramie, WY and the City of Rawlins, WY for Law Enforcement Extraterritorial Assistance, and authorize the Mayor and Clerk to sign.

[Browne, Police Chief]

Documents:

[MOU Rawlins Cover Sheet.pdf](#)
[MUTUAL AID MOU RAWLINS PD.pdf](#)

13.F. RESOLUTION: Resolution 2023-03, authorizing a lease purchase agreement with Wyoming Bank and Trust for Wastewater equipment

Action:

to approve Resolution 2023-03 to authorize the City of Laramie to lease with an option to purchase wastewater equipment from Wyoming Bank and Trust and authorize the Mayor and City Clerk to sign.

[Wade, ASD]

Documents:

[Cover Sheet Reso 2022-03 Lease Purchase Agree Wastewater Equipment 1-3-](#)

[2023.pdf](#)
[Council Resolution 2023-03 Approving Lease.pdf](#)
[Lease Option to Purchase Agreement.pdf](#)

13.G. RESOLUTION: Resolution 2023-04, Appointing One Member to LACD

Action:

I move to approve Resolution No. 2023-04, appointing Cynthia Smith to the Laramie Advisory Commission on Disabilities and authorize the Mayor and City Clerk to sign. **[Bartholomew, CC]**

Documents:

[Reso 2023-04.pdf](#)
[Cover Sheet Reso 2023-04 appt one member LACD.pdf](#)

13.H. FINAL PLAT: Spring Creek Village, First Filing, Final Plat

Action:

to approve the Spring Creek Village, First Filing, Final Plat, based on findings of fact and conclusions of law, and authorize the Mayor and Clerk to sign the plat.

[Teini, Planning Manager]

Documents:

[City Council Cover Sheet FP-22-05 1.3.2023.pdf](#)
[FP-22-05 PC Staff Report.pdf](#)

13.I. DEED: Quitclaim Deed conveying 0.08 acres of land to the City of Laramie

Action:

to approve the Quitclaim Deed conveying an approximately 0.08 acre parcel of land to the City of Laramie.

[Teini, Planning Manager]

Documents:

[CC Cover Sheet Quitclaim 0.08 acres 01.03.2023.pdf](#)
[Quitclaim Deed to COL 0.08 acres.pdf](#)

13.J. DEED: Quitclaim Deed conveying 1.09 acres of land to the City of Laramie

Action:

to approve the Quitclaim Deed conveying an approximately 1.09 acre parcel of land to the City of Laramie.

[Teini, Planning Manager]

Documents:

[CC Cover Sheet Quitclaim 1.09 acres 01.03.2023.pdf](#)
[Quitclaim Deed to COL 1.09 acres.pdf](#)

13.K. SCHEDULE MEETINGS:

that the following meeting be scheduled:

- a. January 24, 2023, 6:00 pm - Work Session: Auditors Pre-audit
- b. May 23, 2023, 6:00 pm - Work Session: Auditors Post Audit Update

14. REGULAR AGENDA

- 15. Resolution 2023-05, appointing Council Members for the City of Laramie, Wyoming to serve as a liaison or voting member to each Board and Commission for the City of Laramie, Wyoming**
[Bartholomew, CC]

Documents:

[AgendaCover Reso 2023-05, BoardsCommissions2023-24.pdf](#)
[Reso 2023-05 Boards-Commissions.pdf](#)
[BC_Appts_January 2023_Master_Appointments Attachment A 1-23.pdf](#)

- 16. Resolution 2023-06, designating the Laramie Daily Boomerang as the official legal newspaper of the City of Laramie, Wyoming for the calendar years 2023 and 2024**
[Bartholomew, CC]

Documents:

[AgendaCover Reso 2023-06, Newspaper2023-24.pdf](#)
[Reso 2023-06 Legal Newspaper 2023-24.pdf](#)

- 17. Resolution 2023-07, setting the time, date and location of pre-council meetings, regular meetings, work session meetings, and public hearings of the City Council**
[Bartholomew, CC]

Documents:

[AgendaCover Reso 2023-07, meetings.pdf](#)
[Reso 2023-07 Council Meetings.pdf](#)

- 18. Resolution 2023-08, rescinding Resolution 2020-15 to allow Boards and Commissions to meet in Hybrid Format**
[Bartholomew, CC]

Documents:

[Cover Sheet Reso 2023-08 Rescinding Reso 2020-15 to allow hybrid meeting for](#)

[B_C 1-3-23.pdf](#)

[Reso 2023-08 rescinding Reso 2020-15 Suspending Boards and Commissions meetings 1-3-23.pdf](#)

19. Public Comments

(Please observe the time limit of three (3) minutes per speaker.)

20. Consideration of Future Council Work Session Topics

Documents:

[Future Work Session Topics 1-3-2023.pdf](#)

[Upcoming Meetings 1-3-23.pdf](#)

21. Adjournment